



ISP® Certification

Annual Program Review

June 2016 – Nashville, TN



# Welcome New ISP®s!







### ISP® Committee



|   |   |  |                                      |                   |   |  | - 0              |
|---|---|--|--------------------------------------|-------------------|---|--|------------------|
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|   |   | ISP® Com   | mittee                               |                   |   |  |                  |
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|   |   |  |                                      |                   |   |  |                  |
|   |   |  |                                      |                   |   |  |                  |
|   |   | Raynor ISP®  | Carla Peters-0                       |                   |   |  |                  |
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| Sheri Escobar ISP® 10                       | Karen Brown., ISP®                                  | Rhonda Peytor  | n, ISP®                              | James Mass        | aro, ISP®   | Christine Burns                        | sides, ISP®      |
| Dallas Fort Worth Chapter                   | Enchantment Chapter                                 | Chapter  |                                      | Alamo Ch          | apter   | San Diego Chapter                      |                  |
| Chair-Certification Sub-Committee           | Chair-Recertification Sub-committee                 |  | n Generation Committee Chair-CE      |                   | committee   | Chair-Exam New Questions Sub Committee |                  |
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|   |   |  |                                      |                   | _   |  |                  |
| Elizabeth Tingwell, ISP® Vice-Chair         | Debra Holtzclaw, ISP® Vice Chair                    | Babara Taylor, ISP® Vice-Cl                            | nair                                 | Eric Pelikan, ISP |   | Christopher Cottrell, ISP® Vice        | e-Chair          |
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| Enchantment Chapter                         | Chesapeake Bay Chapter                              | Pacific Northwest Chapter                              |                                      | Capital Region (  | napter  | Sonoran Chapter                        |                  |
| Ray Hair, ISP®                              | Joe Reuter, ISP®                                    | Cheryl Pelton, ISP®                                    |                                      |                   |   | Debra Holtzclaw, ISP®                  |                  |
| ray hair@ismsi.com                          | joseph.j.reuter@ice.dhs.gov                         | dpelty@aol.com   |                                      |                   |   | drholtz@cybercom.mil                   |                  |
| Washington DC Chapter                       | Channel Islands Chapter                             | Channel Islands Chapter                                |                                      |                   |   | Chesapeake Bay Chapter                 |                  |
|   |   |  |                                      |                   |   |  |                  |
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|   | Channel Islands Chapter                             | valley of the Sun Chapter                              |                                      |                   |   |  |                  |
| Russel Jones, ISP®                          | Kenneth Ingles, ISP®                                | Mary Ellen Lefler, ISP®                                |                                      | * Nun             | ber represents tot  | al number of volunteers and no         | t the            |
| russell.c.jones@honeywell.com               | Kenneth.l.Ingles@raytheon.com                       | mrlefler@raytheon.com                                  |                                      | total             | total number of positions. Two volunteers serve in multible |  | ble              |
| Florida Coast Chapter                       | Mid-South Chapter                                   | Channel Islands Chapter                                |                                      | positi            | ons.  |  |                  |
| Jessica Lee. ISP®                           |   | Barbara Bellagamba, ISP®                               |                                      |                   |   |  |                  |
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| Northern Lights Chapter                     |   | Southern New England Cha                               |                                      |                   |   |  |                  |
|   |   |  |                                      |                   | Eve   | cutive Director                        |                  |
| Frank Maquire, ISP®                         |   | Gregory C. Roberts, ISP®                               |                                      |                   |   |  |                  |
| frank.macquire@us.af.mil                    |   | groberts806@gmail.com                                  |                                      |                   | Ms. Sharon Tannahill  |  |                  |
| Wright Flyer Chapter                        |   | Middle Tennesee Chapter                                |                                      |                   |   | MMCo                                   |                  |
|   |   | L  |                                      |                   |   |  |                  |
| Tania Leppert, ISP®                         |   | Timothy E. McTaggart, ISP®                             |                                      |                   |   |  |                  |
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| Valley of the Sun Chapter                   |   | Pikes Peak Chapter                                     |                                      |                   |   |  | NIC              |
|   |   |  |                                      |                   |   |  |                  |

James Massaro, ISP® jmassaro@satx.rr.com Alamo Chapter



# ISP® Code of Ethics



- ISP®s and ISP® candidates must always demonstrate the highest levels of professional behavior and integrity, which includes, but is not limited to these characteristics:
  - Act in an honest, forthright, and dependable manner.
  - Follow and enforce all applicable security laws, regulations, orders, rules, policies, and procedures.
  - Safeguard classified and proprietary information at all times.
  - Place national security above all other work priorities.
  - Maintain proficiency in the appropriate security fields.
  - Assist fellow security professionals who are in need.
  - Balance security needs with operational and research requirements.
    - Refrain from negative actions such as starting rumors, making slanderous statements, and embarking on character assassination.





# 2015 - 2016 Accomplishments



- Obtained 2014-2015 program ANSI Accreditation.
- Completed the five-year Job Analysis Survey.
- Completed the annual program review and presented to President Arriaga.
- Assisted with NCMS' Website redesign.
- Tested 39 candidates during this seminar, an all-time high.
- Published articles in the Bulletin
  - Recertification CEUs Easier Than Ever! [James Massaro, ISP®]
  - ISP® 24/7 [George Quin, ISP®]
  - ISP® Exam at the Annual Training Seminar [Dianne Raynor, ISP®]
  - Certifications My Personal Opinion [Karen Brown, ISP®]
  - The James N. Hickok Award [Carla Peters-Carla, ISP®]





#### 2015 - 2016

#### Accomplishments (continued)



- Monitored the ISP® web section for accurate and current publications.
- Responded to BoD requests and action items.
- Monitored appropriate use of the ISP® Branding.
- Seamlessly backfilled three sub-committee chairs who transitioned to other opportunities.
- Retained 414 ISP®s.
  - New from yesterday's exams: \_\_\_\_\_!





#### 2015 - 2016 Accomplishments (continued)



#### Developed and published two issues of the ISP® Insight inc 1-9, 2016



ISP® Insights The Newsletter for the NCMS, Inc. ISP® Community Volume 1, Issue 2

Chair's Corner - (p1) Sheri Escobar, ISP\* (p2) 2015 Sees 20 Earn ISP® Certifications (p2) ISP® Code of Ethics (p3) Properly Using the ISP® Logo and Mark (p4) ISP# Exam Proctors (ps)

Committee Chair Update By Dianne Raynor, ISP® Committee Chair

he NCMS 2016 Annual Training Seminar is almost here! We hope you will be able to join us as we get In Tune with Security at the beautiful Gaylord Opryland Hotel in Nashville, Tennessee from June 7-9. Bring your walking shoes to fully explore the 15 acres with its waterfalls, dazzling displays, and walking trails. There are great restaurants to satisfy your taste buds and quench your thirst.

Before and during the seminar, there are several ISP® events that will interest you. First, our future ISP\*s will want to take full advantage of the ISP\* Boot Camp want to take run advantage of the Lor provided on Sunday, June 5th, preceding the Annual Training. Look for details on page two. Later Sunday afternoon, we will host the ISP® reception providing a relaxed setting to enjoy the company of other ISP® Once we have confirmed the time and location, we'll notify you. This event is exclusive to ISP® recipients and those who will test the following day! Next, we will offer a proctored exam Monday, June 6th from 2:00pm 4:00pm to the first 40 registrants. If you want to take advantage of this great opportunity, don't wait as spaces are filling fast! You must pre-register and pay in full prior to sitting for the exam. You won't want to miss, our ISP® booth in the exhibit hall through Wednesday.

If you are attending and would like to help staff the booth, let us know and we'll gladly assign you the time slot of your choosing! We are there to answer questions about the program and meet new friends. Finally, remember to attend one or both of our ISP® workshops Tuesday afternoon. Sheri Escobar, ISP® and chair of the Certification Sub-Committee is offering Why Become an ISP<sup>®</sup> for all those who are interested in the program. On the same afternoon, Carla and I will present the annual ISP® Program Review packed with lots of good information. This is a great time to meet and visit with other ISP<sup>8</sup>s. For more information about the NCMS 2016 Annual Training Seminar please visit

https://www.ncms-seminar.org/Home/index.asp. The 2016 ISP® Program Review is well underway! Part of this review was the job analysis survey that many of you completed. We thank you for taking the time. We know that the survey was exhaustively long. We are currently analyzing the results that will comprise a large part of the annual report to ANSI, our accrediting company. Several of you have sent comments and suggestions that we will be compiling. Next fall, we will convene a small working group to redesign the survey making it more streamlined and user friendly. If you would like to be a part of this working group, let us know as we welcome your participation! The program review casts a wide net keeping many committee members busy. We can use your help! If you notice a link in the ISP® website that doesn't work, a document that seems out of date, or any incorrect or misleading

Next: as an NCMS member, you may have recently completed a short survey on using social media sites. The Board will use the results to fine tune our social media procedures. Meanwhile, if you have any short, quick, less-than-180-character notices, reminders or hints and tips for the ISP® program that we can post,

As we close this board year, we acknowledge all our significant accomplishments. As your Chair, I almost understand the scope and breadth of such a humbling position. With your help, we made it a very good year indeed! We hope to see many of you in Nashville. Stop by the booth and don't hesitate to tap Carla or me on the shoulder with a quick introduction.

We'd love to meet you!

Thanks to Lisa Doman, our editor!

DR. JAMES N. HICKOK

Security Professional (ISP\*) Certification had

earned accreditation from the American Natio

Standards Personnel Certification Accreditati

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# **2015 - 2016**Policy Changes



- Responded to the ANSI recommendation regarding conflict of-interest situations.
  - Referred to as the 'firewall' between the Exam Preparation Program (EPP) and the ISP® program.
  - Necessitated several volunteers to select which program to support, to follow their passion.
- Shortened the recertification grace period from 90 days to 30 days for providing qualifying documentation.





#### Certification Sub-Committee

Sheri Escobar, ISP® Chair



- Conducted two Brown Bag presentations on Certification.
- Reviewed and updated Certification tri-folds and documents.
- Responded to requests for information regarding certification qualifications and testing requirements.
- Reviewed resumes of applicants and potential applicants to verify qualifications.
- Published the ISP® Insights Newsletter for current ISP®s.
- Exploring initiative to partner with NCMS chapters without ISP®s or an ISP® committee to support ISP® requirements.





#### **Recertification Sub-Committee**

Karen Brown, ISP® Chair



- Conducted two Brown Bag presentations for Recertification.
- Reviewed and updated documents and tri-folds.
  - Recertification Tri-fold
  - Quick Reference Guide
- 94 Recertifications since June 2015!
- Pursuing an ISP® Buddy Program
  - Conceptually, a network of ISP®s within the chapters and the ISP® Committee.





#### **Exam Generation Sub-Committee**

Rhonda Peyton, ISP® Chair



- Provided reports on the too easy/too hard questions to the psychometricians; data based on statistical analysis.
- Goal progress:
  - Review questions flagged as too easy.
    - Status: waiting for final copy of report to see how to increase difficulty.
  - Review exam questions to validate correlation to current policy and question source documentation.
    - Status: ongoing (need additional committee members to help).
    - Area of concern: JAFAN the Air Force just rescinded it, we are waiting to hear if the other agencies will follow.
  - Assess the impacts to current questions in light of the NISPOM CC2 and ISL 2016-02
  - Pursue two new electives:
    - DoE
    - Export Control





#### **Exam Generation Sub-Committee**

Rhonda Peyton, ISP® Chair



#### Future needs:

- We need beta testers for the questions that are being revised we currently have four volunteers and need 15 to 20.
- We need new committee members with SME experience in the areas of COMSEC/TEMPEST, SAP and OPSEC, and general knowledge in the areas of CI and Intellectual Property. Would like to have five additional committee members.

Those interested can add their name to one of several volunteer recruitment lists!





#### **CEU\* Sub-Committee**

#### James Massaro, ISP® Chair



- Conducted two Brown Bag presentations for Obtaining CEUs.
- Reviewed training agendas and programs from Chapters, other security agencies, formal training agencies, and individuals for CEU award determination.
  - 10% return for more information or documentation!
- The Committee awards CEUs for chapter training events for more than two CEUs.
- Chapter chairs may award up to two CEUs for chapter training events.
- Individuals may submit both NCMS and non-NCMS training events to the committee for CEU determination.
- Chapters and individuals must submit their request for CEU determinations 30 days prior to the event.
- Most determinations are processed within one-two days.
- Submissions should be in Word format with agenda/syllabus including date, location, chapter name, training times, breaks, lunch, etc. Include descriptions of how the sessions encompass industrial security, industrial security management, or information security.

Our mission is to assist the submitter to attain the maximum CEUs per training session within the appropriate accreditation requirements.





#### **New Questions Sub-Committee**

Christine Burnsides, ISP® Chair



- Generate new exam questions for the NISPOM CC2 and ISL 2016-02 updates.
  - 1-202 (Insider Threat Program).
  - 1-400/1-401/1-402 (Reports to DoD about Cyber Incidents).
  - 3-103 (Insider Threat Training).
  - Appendix D (NISPOM Supplement Security Requirements for SAPS, SCI, IC Compartmented Programs, RD, & FRD).
- Generate new questions for the following ISLs:
  - ISL 2014-01 (NISPOM 5-403e and NISPOM 5-404).
  - ISL 2014-03 and referenced ISOO notifications.





#### **Accreditation Committee**

Liz Fant, ISP® Chair



- American National Standards Institute (ANSI) granted accreditation of the NCMS Industrial Security Professional (ISP®) Certification Program on 24 September 2013.
- Annual ANSI Surveillance Audits Reports done each year to maintain ANSI Accreditation.
  - August 2015: ANSI granted the continued accreditation to the ISP®
     Certification Program for another year.
  - Submitted this year's surveillance report June 2, 2016.
  - An onsite audit to be held in the fall at MMCo.
  - Everything on track for continued accreditation for next year.
- Accreditation Committee leadership changes:
  - Kathy Dolan, ISP® was the Interim Accreditation Chair through June 2015
  - Liz Fant, ISP® appointed by the Board as Accreditation Chair June 2015.
  - Debbie Young, ISP® appointed by the Board as the Accreditation Vice-Chair January 2016.
- 2016 Accreditation: Submitted all reports to ANSI preparing Accreditation review in the fall.



#### **Looking Forward**



- Respond to NISPOM Conforming Change 2 (CC2).
- Continue activities, reports, and assessments to assure 2015 - 2016 ANSI Accreditation!
- Establish a multi-functional team of Subject-Matter Experts (SMEs) for beta testers.
- Conduct a survey to determine topics of interest for ISP® Brown Bags.
- Continue publishing the Insights.
- Assemble a focus group for reviewing, redesigning, and recommending changes to the Job Analysis Survey.
- Research the feasibility of adding an optional test modules for Department of Energy (DoE) and Export Control.
- Increase presence in social media.



### **Volunteer Recruitment**



Are you volunteering?

ISP®s support National and chapter committees.

You earn CEUs for your ISP® recertification and help build a stronger program!

Volunteer: We need you!!

Committee Volunteer Recruitment Sheets:

- 1) JSA Review 2) New Exam Electives 3) Beta Testers
  - 4) SMEs 5) New Exam Questions (CC2 Release)

NOTE: Committee Lead contacts you, submit resume, and then selection





## Conclusion



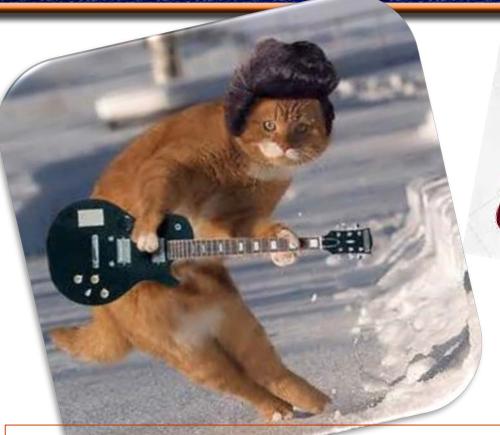
Gaylord Opryland Ho











Thank, you

Thank you for joining us and for what you do to promote the ISP® Program.

We grow because of YOU!