



NCMS[®]

ISP[®] Certification
Annual Program Review
June 2015 – Las Vegas, NV

ISP® Certification Report to 51st BoD



ISP® Code of Ethics



- **ISP®s and ISP® candidates must always demonstrate the highest levels of professional behavior and integrity, which includes, but is not limited to, the characteristics listed below.**
- **Act in an honest, forthright, and dependable manner.**
- **Follow and enforce all applicable security laws, regulations, orders, rules, policies, and procedures.**
- **Safeguard classified and proprietary information at all times.**
- **Place national security above all other work priorities.**
- **Maintain proficiency in the appropriate security fields.**
- **Assist fellow security professionals who are in need.**
- **Balance security needs with operational and research requirements.**
- **Refrain from negative actions such as starting rumors, making slanderous statements, and embarking on character assassination.**

Liz Fant, ISP® - ISP® Certification Committee Chair

Dianne Raynor, ISP® - ISP® Certification Committee Vice-Chair

Subcommittees & Chairs

- **Certification - Bill Uttenweiler, ISP® until 31 Dec 14**
Lisa Doman, ISP® effective 1 Jan 15
- **Recertification - Hazel Martinez, ISP®**
- **CEU Review – Jim Massaro, ISP®**
- **Exam Generation – Barbara Taylor, ISP®**
- **Exam New Questions – Patricia Robbins, ISP® until 31 Dec 14**
Christine Burnsides, ISP® effective 1 Jan 15

Jim Hickok, ISP® – ISP® Accreditation Committee Chair, deceased 30 Dec 14, Kathy Dolan, ISP® effective 1 Jan 15

Sharon Tannahill – Online exam administrator; application & recertification application administrator

- ** **EPP- Cynthia Moiani, ISP® (assigned to E&T Committee)**
- ** **TAN - Dianne Walton, ISP® (assigned to E&T Committee)**

ISP® Program Metrics

(Note: 50th BoD stat's reported in red)

● Total Current Number:	429	424
● Recertified since June 2014:	134	104
● Not recertified since 2004:	111	95
● Not recertified since June 2014:	20	24
● June 1, 2014 – June 1, 2015		
- Number of test candidates	70	89
- Number passed the exam:	28	57
- Number not passed the exam:	34	31
- Number passed exam on retest:	7	1
- Number not passed exam on retest:	2	4

- It is with great sadness we report that Dr. James (Jim) N. Hickok, II passed away on 30 Dec 2014.
- The contributions that Dr. Hickok made to the Industrial Security Professional (ISP®) Program are countless. Jim is known as the “Father” of the ISP® Certification. We will forever be grateful for his leadership and his efforts on the ISP® Program. It was a privilege and honor to know Jim; he will be missed!



2014 - 2015 Accomplishments



- **ISP ® 10th Anniversary recognition**
 - Provided a 10th Anniversary coin to all current and new ISPs as of 31 Dec 2014
 - Posted testimonials on website
- **On-line examination and recertification application operational**
- **Completed and distributed the Certification and Recertification Trifolds**
- **Conducted Brown Bag presentations on Certification and Recertification**



2014 - 2015 Accomplishments



- **Continuing Education Unit (CEUs)**
 - Reviewed 93 **(79 last year)** training agendas and programs from Chapters, other security agencies, formal training agencies and individuals for CEU award determination.
- **Implemented a late fee for Recertification applications received after the expiration date**
- **Assisted candidates to determine whether experience qualifications were met to take the exam**
- **Continued to provide guidance and clarifications on obtaining the ISP® Certification and Recertification**



2014 - 2015 Accomplishments



- Continued to monitor the ISP[®] web page for accuracy and currency
- Continued to provide guidance and clarifications on obtaining the ISP[®] Certification and Recertification
- Continued working on an ISP[®] Buddy program to assist Chapters with establishing and maintaining an ISP[®] Committee

- **Branding of the ISP[®] Trademark**
 - **ISP[®] is a registered trademark (public notice of NCMS' claim of ownership of the mark)**
 - **NCMS' exclusive right to use the trademark and ensure proper usage**
 - **Branding of the trademark: posted on the ISP[®] website, ISP[®] documentation, signature lines, etc.**
 - **Adds recognition to the ISP[®] Program and those that hold the ISP[®] Certification**
- **Ensure the ISP[®] trademark is not improperly used**

- Authored NCMS *Bulletin* articles on Certification, Recertification, CEUs, Accreditation, and other related topics
- Enhanced existing ISP® documentation and created new documents as needed to support ANSI requirements
- Developed ISP® News to inform ISP® recipients of significant events and news

2014 - 2015 Accomplishments



- **Advertised that sample representative exam questions are available upon request from National HQ. This helps the candidate get the feel of examination and helps them better prepare for the examination process.**
- **Conducted survey to determine why recertification was not completed; major reasons was retirement and career changes. Will continue to determine why recertification not accomplished and encourage recertification.**

- **Inaugural ISP ® Boot Camp**
 - Held prior to the exam at the seminar
 - 14 attendees
 - Onsite study group developed as an aid for those taking the ISP exam

Program Revisions



- **ISP® Recertification Application late submission fee effective 31 Mar 2015. If submitted late, the application fee is doubled.**
- **The hardcopy examination and recertification applications were deleted; applications accepted via the online applications.**

Exam Prep Program (EPP)



- This voluntary program is related to, but separate from, the ISP® Certification Program.
- It is an informal program, run by ISPs® that is designed as a method to assist candidates in preparation for the ISP® Certification Examination.
- This program does not provide “answers” to the ISP® examination questions. Rather, it provides a structured approach to studying, a platform for discussions that will assist the candidate in confirming the accuracy of their knowledge, and a refresher on test taking strategies.

Exam Prep Program (EPP)



- **CDs with workbook were available for purchase at the NCMS 50th seminar store for the first time (2014) but have since been discontinued**
- **More local Chapter EPP Study Groups**
 - **Managed and operated by the Chapter**
 - **Use the EPP workbook as a resource**
 - **Attendees register to obtain EPP workbook**



Exam Prep Program



- **Next Round #20, start date late Aug or early Sep**
 - Watch EPP webpage for official schedule
- **EPP Workbook Order form located at**
http://www.ncms-isp.org/documents/Workbook_Order_Form.pdf

Chair Contact Information

Name	Chair Assignment	eMail
Liz Fant, ISP®	ISP® Committee Chair & ISP® Executive Subcommittee Member	isp_chair@classmgmt.com
Dianne Raynor, ISP®	ISP® Committee Vice-Chair	
Kathy Dolan, ISP®	Accreditation Committee Chair & ISP® Executive Subcommittee Member	dolan@infinity.aero
Jim Massaro, ISP®	ISP® CEU Review Subcommittee	isp_ceu@classmgmt.com
Cindy Moiani, ISP®	Exam Preparation Program (EPP) Subcommittee (Reports to the Education and Training Committee)	cmoiani@mitre.org
Hazel Martinez, ISP®	ISP® Recertification Subcommittee	isp_recert@classmgmt.com
Christine Burnsides, ISP®	ISP® Exam New Questions Subcommittee	christine.burnsides@cubic.com
Barbara Taylor, ISP®	ISP® Exam Generation Subcommittee Chair & ISP® Executive Subcommittee Member	walla2bruin@yahoo.com
Lisa Doman, ISP®	ISP® Certification Subcommittee	isp_cert@classmgmt.com
Dianne Walton, ISP®	The Annotated NISPOM (TAN) Subcommittee (Reports to the Education and Training Committee)	dianne.walton@ngc.com



Volunteer List

ISP® Committee



Barbara Bellagamba, ISP®

Dottie Bitner, ISP®

Karen Brown, ISP®

Christine Burnsides, ISP®

Chris Cottrell, ISP®

Priscilla Crawford, ISP®

Patrick Dale, ISP®

Lisa Doman, ISP®

Liz Fant, ISP®

Anthony Finklea, ISP®

Ray Hair, ISP®

Conrad Hertzog, ISP®

Debra Holtzclaw, ISP®

Kenneth Ingles, ISP®

Russell Jones, ISP®

Jessica Lee, ISP®

Tania Leppert, ISP®

Deceased: Dr. James N. Hickok, II & Lenita Roberts, ISP®

Kathy Dolan, ISP® effective Jan 2015 assumed the ISP® Accreditation Chair position upon the passing of Dr. James Hickok, II

Frank Maguire, ISP®

Hazel Martinez, ISP®

Timothy McTaggart, ISP®

Jim Massaro, ISP®

Eric Pelikan, ISP®

Cheryl Pelton, ISP®

Carla Peters-Carr, ISP®

Dianne Raynor, ISP®

Robert Rixmann, ISP®

Patricia Robbins, ISP®

Bohdan Stryk, ISP®

Gregory Roberts, ISP®

Barbara Taylor, ISP®

Liz Tingwall, ISP®

Bill Uttenweiler, ISP®

Dianne Walton, ISP®

Volunteer List

EPP & TAN



EPP

James Bailey, ISP®

Michael Chang, ISP®

John Dean, ISP®

Tim Hynes, ISP®

Elaine Jennings, ISP®

Shelly Kozacek

TJ Knight, ISP®

Tania Lewis, ISP®

Laurel Lloyd, ISP®

Wayne Lund, ISP®

Hazel Martinez, ISP®

TAN - Dianne Walton, ISP® - TAN

Jim Massaro, ISP®

Cindy Moiani, ISP®

Amy Orzechowski, ISP®

Carla Peters-Carr, ISP®

George Quinn, ISP®

Laura Rodowsky, ISP

George Quinn, ISP®

Steve Weldon, ISP®

Jeannie Young, ISP®

Committee Co-Chairs: Sheryl Daniels, ISP® & Cathe Kaohi, ISP®

Volunteer Request



**ISP®s are supporting committees
at the National and local level.**

Are you volunteering?

Please consider getting involved.

**You get CEU Awards for ISP® Recertification &
help build a stronger program.**

VOLUNTEER...WE NEED YOU!!

Highlights



- **Continued Accreditation!**
- **10th Anniversary Coin distributed**
- **On-line exam and recertification applications**
- **Certification and Recertification Trifolds**
- **Assisted candidates with certification & recertification questions**
- **Reviewed resumes to ensure candidates' experience level qualifies for exam requisites**

Conclusion

Questions ?????

