



NCMS[®]

ISP[®] Program Update
June 2013 – Chicago, IL



ISP® Committee



Steve Blais, ISP® - ISP® Certification Committee Chair

Dennis Arriaga, ISP® - ISP® Certification Committee Vice-Chair

Subcommittees & Chairs

- **Certification - Bill Uttenweiler, ISP®**
- **Recertification - Dianne Raynor, ISP®**
- **CEU Review – Jim Massaro, ISP®**
- **Exam Generation – Barbara Taylor, ISP®**
- **Exam New Questions – Patricia Robbins, ISP®**
- **** EPP- Cynthia Moiani, ISP® (under E&T Committee)**
- **** TAN - Dianne Walton, ISP® (under E&T Committee)**



ISP® Committee



- **Jim Hickok, ISP® – Certification Program Advisor and Chair, ISP® Accreditation Committee**
- **Sharon Tannahill – Online exam administrator; application & recertification application administrator**



ISP® Certification Metrics



ISP® Program Metrics

(Note: previously reported displayed in red)

● Total Current Number:	397	347
● Recertified since June 2012:	136	58
● Not recertified since 2004:	66	51
● Not recertified since June 2012:	16	10
● June 1, 2012 – June 1, 2013		
- Number of test candidates	90	
- Number passed the exam:	57	52
- Number not passed the exam:	33	20
- Number passed exam on retake:	4	8
- Number not passed exam on retake:	3	



2012 - 2013

Objectives & Accomplishments



- **Continued to Grow Subcommittees and ISP® Executive Board**
 - **Subcommittees:**
 - Certification
 - Recertification
 - CEU Review
 - Exam Generation
 - Exam New Question
 - Web Master
 - **ISP® Executive Board: ISP® Certification Committee Chair and ISP® Accreditation Chair, Exam Generation Chair, Executive Director**



2012 - 2013

Objectives & Accomplishments



- **Continuing Education Unit (CEUs)**

- **Effective 1 Jan 2012**
- **Implemented an incremental CEU award**
- **Updated all documentation and forms to support CEU**
- **Reviewed training agendas and programs from Chapters, other security agencies and formal training agencies for CEU award determination**
- **Provided sample attendance certificates and business card style certificates**



2012 - 2013

Objectives & Accomplishments



- **Progressed toward ISP® Accreditation**
 - Revised policy and procedures to meet ANSI standards
 - 1st application submission in Dec 2011
 - 2nd application submission in Mar 2012
 - Audit conducted Aug 2012
 - ANSI required modifications such as exam delivery (go to online testing exclusively); testing format; removal of Lifetime ISP® Certification, etc.
 - Exam taken offline mid Dec 2012 through end of Jan 2013 to make requisite updates



2012 - 2013

Objectives & Accomplishments



- **Updated the ISP® exam**
 - Per ANSI's direction for Accreditation
- **Developed Experience Conversion Guide**
 - Describes acceptable and unacceptable experience for certification application
 - Aids the candidate in determining if requisite experience requirements have been met to take the ISP® examination
 - Located at the ISP® website
- **Currently doing question review based NISPOM Conforming Change 1**



2012 - 2013 Objectives & Accomplishments



- **Implemented the SAP Elective**
 - **First tested at the 2012 NCMS 2012 Annual Seminar (hardcopy version)**
 - **Online testing implemented in the fall of 2012**



2012 - 2013

Objectives & Accomplishments



- **Received BOD approval and funding to implement online recertification and certification applications**
 - ***Status: On hold until the ISP® Accreditation is final***
 - Requires programming updates – MMCo will work
 - Should streamline the application process



2012 - 2013

Objectives & Accomplishments



- **ISP® Surveillance to meet ANSI Standards**
 - **Random selection of 5% of current ISPs®**
 - **Used only to validate sustained effective Industrial Security performance and high standards of the ISP® Certification**
 - **Confirmed by DSS Vulnerability Assessment results or by supervisor for those not following under DSS purview**
 - **Redacted Vulnerability Assessments is desired as the only essential information is the reporting of at least a satisfactory rating**



2012 - 2013

Objectives & Accomplishments



- **ISP® Surveillance to meet ANSI Standards Continued)**
 - **Validation results are filed in ISP recipient's file folder; no personal or company identification is released**
 - **Status:**
 - **2012 surveillance: 8 Apr – 31 Jul 2012**
 - **2013 surveillance: June 2013 – in progress**



2012 - 2013

Objectives & Accomplishments



- **The ISP[®] Accreditation Committee will continue to pursue obtaining accreditation of the ISP[®] Certification Program**
 - **Status: Due to exam revisions, statistical data must be obtained and submitted for final review and adjudication by ANSI.**
- **Continue to monitor the ISP[®] web page for accuracy**
- **Continue to provide guidance and clarifications on obtaining the ISP[®] Certification and Recertification**



2012 - 2013

Objectives & Accomplishments



- **Branding of the ISP[®] Trademark**
 - **ISP[®] is a registered trademark (public notice of NCMS' claim of ownership of the mark)**
 - **NCMS' exclusive right to use the trademark and ensure proper usage**
 - **Branding of the trademark: posted on the ISP[®] website, ISP[®] documentation, signature lines, etc.**
 - **Adds recognition to the ISP[®] Program and those that hold the ISP[®] Certification**
- **Ensure the ISP[®] trademark is not improperly used**



Program Revisions



- **Due to ANSI requirements, online exams became the standard testing method. The testing at the 2013 National seminar will be done via online testing for the first time.**
 - **Hardcopy exam will only be conducted on a case-by-case situation as approved by the ISP® Certification Committee (for example, to support a validated disability)**



Exam Prep Program



- **This voluntary program is related to, but separate from, the ISP® Certification Program.**
- **It is an informal program, run by ISPs® that is designed as a method to assist candidates in preparation for the ISP® Certification Examination.**
- **This program does not provide “answers” to the ISP® examination questions. Rather, it provides a structured approach to studying, a platform for discussions that will assist the candidate in confirming the accuracy of their knowledge, and a refresher on test taking strategies.**



Certification



- **Created the ISP® Experience Conversion Guide**
- **Assisted candidates with certification application questions**
- **Reviewed resumes to ensure candidates' experience level qualifies for exam requisites**
- **Began working on the 10th anniversary for the ISP® Certification which occurs in 2014**



Recertification



- **Assisted with recertification questions and issues**
- **Reviewed website for content and accuracy**
- **Working on posting on the website relevant recertification articles from past *Bulletins***
- **Will continue working on tools and aids to help make the recertification process more efficient**
 - **Suggestion made to create a sample recertification application and post to the website**
 - **Online recertification preparation will begin once the accreditation process is final**
- **Ensure Recertification applications are complete and contain all support materials as required!!!**
 - **Include all applicable certificates and records. MMCo cannot perform the research/contact agencies to obtain certificates and records on your behalf**
 - **List all attached certificates on the application**



CEU History



- **Why transition to CEU**
 - Aligned NCMS' ISP® recertification point system with the industry standard of CEUs
 - Aligned the recertification process to meet or exceed the ANSI Accreditation standard
- **Implemented: 1 Jan 2012**
- **Status**
 - Well established, minimal effort and very positive results



Ways to Obtain CEUs



- **NCMS National Annual Training Seminar or similar Industrial Security training events [Fees vary]**
- **CDSE / STEPP Courses [Free]**
- **IOSS OPSEC [Free]**
- **Company security-related courses [Free]**
- **Committee work at local or national levels [Free]**
- **Carolinas Chapter Brown Bags via WebEx [Free]**
- **Serving as a Mentor for Local Chapter or National level [Free]**
- **Chapter training [Portion is Free]**
- **Chapter seminars [Generally reduced fees]**
- **Training focused in computer security [Varied costs]**
- **Membership/participation in other security organizations [Varied costs]**

Notes:

- **Presentations must be at least 50 minutes to qualify for the one hour = one CEU**
- **See the Recertification Credit Guide for a comprehensive CEU credit list**
http://www.ncms-isp.org/documents/Recertification_Credit_Guide.pdf
- ***Business-related courses do not apply towards CEU credit***



CEU Activities



- Updated the ISP® Certification handbook and other associated documentation to reflect the CEU changes
- Communicated the CEU transition
 - Wrote articles for the *Bulletin*
 - Posted information on the ISP® website



Chair Contact Information



Name	Chair Assignment	eMail
Steve Blais, ISP®	ISP® Committee Chair & ISP® Executive Subcommittee Member	Steven.Blais@I-3com.com
Dennis Arriaga, ISP®	ISP® Committee Vice-Chair	Dennis.arriaga@sri.com
Mike Lentoski, ISP®	ISP® Website Subcommittee (Reports jointly to the Communications Committee and the ISP® Committee Chairs)	Mlentoski@drs.com
Jim Hickok, ISP®	Accreditation Committee Chair & ISP® Executive Subcommittee Member	jnhickok2@gmail.com
Jim Massaro, ISP®	ISP® CEU Review Subcommittee	jmassaro@satx.rr.com
Cindy Moiani, ISP®	Exam Preparation Program (EPP) Subcommittee (Reports to the Education and Training Committee)	cmoiani@mitre.org
Dianne Raynor, ISP®	ISP® Recertification Subcommittee	Dianne.m.raynor@boeing.com
Pat Robbins, ISP®	ISP® Exam New Questions Subcommittee	pat.robbins@cubic.com
Barbara Taylor, ISP®	ISP® Exam Generation Subcommittee Chair & ISP® Executive Subcommittee Member	walla2bruin@yahoo.com
Bill Uttenweiler, ISP®	ISP® Certification Subcommittee	William.L.Uttenweiler@aero.org
Dianne Walton, ISP®	The Annotated NISPOM (TAN) Subcommittee (Reports to the Education and Training Committee)	dianne.walton@ngc.com



Volunteer List (ISP®, EPP, TAN)



NAME			
Note: All are ISP® Recipients			
Dennis Arriaga	Gretchen Harper	Jim Massaro	Robin Smith
James Bailey	Tim Haynes	Scott Minke	Bohdan Stryk
Dotti Bitner	Jim Hickok	Cindy Moiani	Michelle Sutphin
Steven A. Blais Loretta Cameron	Debra Holtzclaw	Amy Orzechowski	Barbara Taylor
Jim Cole Charlie Cook	Elaine Jennings	Laurel Pearson-Lloyd	Bill Uttenweiler
Patrick Dale	Russell Jones	Cheryl Pelton	Jeanne Young
John Dean	Tania Leppert	Carla Peters-Carr	Dianne Walton
Kathy Dolan	Mike Lentoski	Erica Quinley	Michael V. Warren
Lisa M. Doman	Wayne Lund	Dianne Raynor	Richard West
William Duvall Liz Fant	Frank Maguire	Pat Robbins	Melissa Whitely
George Quinn	Hazel Martinez	Laura Rodowsky	Dennis Williams



Volunteer List



**Additional ISPs® are supporting other committees
at the National and local level.**

Are you volunteering?

If not, please consider getting involved.

**Not only do you get CEU Awards for ISP®
Recertification,**

**it helps build a stronger program at the local and
National level.**

VOLUNTEER...WE NEED YOU!!



ISP® Lifetime Certification Deleted



Based upon the input from ANSI audit, the ISP® Lifetime Certification was removed from the program.

Rationale: To ensure that Certification recipients remain active and current in Industrial Security field.

No one was bestowed the ISP® Lifetime Certification, so there is no grandfathering issue.



- **The level of effort for recertification should be practical to obtain with or without company budgets**
- **Requires more detailed record keeping for chapters and individuals**
- **Quantifying recertification efforts**
- **There is always much work to do and we can use your help!**
- **Please volunteer!!**
- **Contact the Recertification Subcommittee Chair if you have any questions or need assistance on Recertification.**



Conclusion



Questions ?????

2014 – ISP® 10th Anniversary