ISP Program Update

June 2012 – Orlando, FL

Liz Fant, ISP – Chair, ISP Certification Committee

Subcommittees & Chairs

- **Certification - Bill Uttenweiler, ISP**

- **Recertification - Dianne Raynor, ISP**

- **CEU Review – Jim Massaro, ISP**

- **Question Generation – Patricia Robbins, ISP**

- **Exam Generation – Barbara Taylor, ISP**

- **New Question – Patricia Robbins, ISP**

- **ISP Web Master (Acting) – Alycia Harris, ISP**
- ****   EPP- Cynthia Moiani, ISP (under E&T Committee)**
- ****   TAN- Dianne Walton, ISP (under E&T Committee)**

ISP Committee

- **Jim Hickok, ISP – Certification Program Advisor and Chair, ISP Accreditation Committee**

- **Sharon Tannahill – On-line exam administrator and application & re-certification credit application review**

ISP Certification Metrics

ISP Program Metrics

(Note: previously reported displayed in red)

- **Total Number of ISPs:** 347 **(299)**

  - ISPs who re-certified since June 2011 seminar: 58 **(38)**

  - ISPs who re-certified since January: 25 **(35)**
  - Number of ISPs who did not recertify: 51 **(38)**
      Number since June 2011 seminar: 10

- **June 1, 2011 – June 1, 2012**

  - Number of candidates who passed the exam 1st time: 52 **(81)**

  - Number of candidates who passed the exam on retake: 8

  - Number of candidates who did not pass the exam: 20 **(25)**

- **Established Subcommittees and ISP Executive Board**
  - New Subcommittees:
    - Certification
    - CEU Review
    - Question Generation
    - Exam Generation
    - New Question
    - Web Master
  - Note: ISP Recertification Subcommittee was already very active
  - ISP Executive Board: ISP Chair and Accreditation Chair

    Exam Generation Chair, Executive Director

- **Successful transition to Continuing Education Unit (CEUs)**

  - **Effective 1 Jan 2012**

  - **Implemented an incremental CEU award**

  - **Updated all documentation and forms to support CEU**

  - **Reviewed training agendas and programs from Chapters, other security agencies and formal training agencies for CEU award determination**

  - **Provided sample attendance certificates and business card style certificates**

- **Progressed toward ISP Accreditation**

  - Revised policy and procedures to meet ANSI standards

  - Performed "Cut Analysis" of ISP exam questions

  - 1st application submission in Dec 2011

  - 2nd application submission in Mar 2012

  - Audit for Accreditation is scheduled for Aug 2012

● **Review and update the ISP exam, as necessary**

- **Evaluated the questions to be more aligned with the reference materials and provide better clarity**

- **Questions will be updated by the end of June**

- **Review of Chapter 8 / IS exam questions to support current ISFO Manual**

- **Implemented the SAP Elective**

    - **The Education & Training Committee included SAP elective as part of the Exam Prep Program (EPP)**

    - **First tested at the 2012 NCMS 2012 Annual Seminar (hardcopy version)**

    - **Online testing will be implemented in the fall of 2012**

- **Received BOD approval and funding to implement online recertification and certification applications**

  - Requires programming updates – MMCo is working

  - A date for implementation is forthcoming

  - Should streamline the application process

- **Implemented ISP Surveillance to meet ANSI Standards**
  - Random selection of 5% of current ISPs
  - Validate that ISPs are upholding high standards of ISP Certification
    - Confirmed by DSS Review results or by supervisor for those not following under DSS purview

Potential Program Revisions

- **Evaluating whether to continue hardcopy exams at the NCMS Seminar or switch to online testing**

  - Essentially hardcopy exams would be an exception only and approved on a case-by-case situation as approved by the ISP Certification Committee

- This voluntary program is related to, but separate from, the ISP Certification Program.

- It is an informal program, run by ISPs, that is designed as a method to assist candidates in preparation for the ISP Certification Examination.

- This program does not provide "answers" to the ISP examination questions. Rather, it provides a structured approach to studying, a platform for discussions that will assist the candidate in confirming the accuracy of their knowledge, and a refresher on test taking strategies.

- **The ISP Accreditation Committee will continue to pursue obtaining accreditation of the ISP Certification Program**

- **Monitor the ISP web page for accuracy**

- **Provide guidance and clarifications on obtaining the ISP Certification and Recertification**

- **Branding of the ISP Logo**

  - Have already posted the ISP logo on the website

  - Ensure that all ISP documentation has the ISP logo

    - Adds recognition to the ISP Program and those that hold the ISP Certification

    The ISP Accreditation Committee will continue to pursue obtaining accreditation of the ISP Certification Program

- **Ensure the ISP logo is not improperly used**

ISP Recertification Update
June 2012 – Orlando, FL

- **To align NCMS' ISP recertification point system with the industry standard of CEUs.**
- **To align the recertification process to meet or exceed the ANSI Accreditation standard.**
- **To Support Strategic Goals**
    - ◆ **#2(a) Develop, maintain, and improve the ISP Certification Program, to include accreditation;**
    - ◆ **#2(b) Develop, maintain, and improve the Mentoring Program I**
    - ◆ **#6 Establish an Information Security (IS) Program that attracts and retains IS professionals to NCMS and addresses their unique needs**

Be Proactive – Predictable is Preventable

- **CDSE Courses** [Free]
- **ENROL** [Free]
- **IOSS OPSEC** [Free]
- **Company security-related courses** [Free]
- **Committee work at local or national levels** [Free]
- **Carolinas Chapter Brown Bags via WebEx** [Free]
- **Serving as a Mentor for your Local Chapter** [Free]
- **Chapter Training** [Portion is Free]
- **Chapter seminars** [Generally reduced fees]
- **Membership/Participation in other security organizations** [varied costs]

Keep Doing What You Have Been Doing!

- **ANSI, NCMS' Accrediting Company has accredited ASIS' recertification programs at one hour of instruction = one CEU**
- **Recommend that NCMS follow this equation for it's simple record keeping; for example:**
  - **National seminar at 24 hours = 24 CEUs**
  - **CDSE Course rated for three hours = three CEUs**
  - **Eight hour actual training chapter seminar = eight CEUs**
  - **One hour chapter meeting with 50 minute training = one CEU**
  - **Committee/officer time: defined in the new criteria**
  - **Formal education: defined in the new criteria**
- **60 CEUs in three-year recertification term**

To Stretch is to Grow!

+ **Added chapter level committee work and officers in addition to the chair**

+ **Added credit for mentoring**

+ **Added items focused in computer security**

- **Reduced the minimum number of actual training hours for a chapter meeting to one hour (must be a minimum of 50 minutes)**

Re-evaluated the definition of business-related courses

Working to Simplify

1. **Formally implemented the CEU on 1 Jan 2012**
2. **Updated the ISP Certification handbook and other associated documentation to reflect CEU changes**
3. **Expanded the recertification committee**
4. **Began marketing efforts to advertise the CEU transition**
    -   **Wrote articles for the *Bulletin***
    -   **Posted information on the ISP website**
5. **Created CEU Review Subcommittee**

Chair Contact Information

Name	Chair Assignment	eMail
Liz Fant	ISP Committee Chair & ISP Executive Committee Member (new Chair to be assigned 14 June 2012)	Elizabeth.fant@ljtinc.com
Alicia Harris	Acting ISP Website Subcommittee	alycia.harris@gmail.com
Jim Hickok	Accreditation Committee Chair & ISP Executive Committee Member	jnhickok2@gmail.com
Jim Massaro	ISP CEU Review Subcommittee	jim.massaro@utsa.edu
Cindy Moiani	Exam Preparation Program (EPP) Committee	cmoiani@mitre.org
Dianne Raynor	ISP Recertification Subcommittee	Dianne.m.raynor@boeing.com
Pat Robbins	New Question Subcommittee	pat.robbins@cubic.com
Barbara Taylor	ISP Exam Subcommittee Chair & ISP Executive Committee Member	walla2bruin@yahoo.com
Bill Uttenweiler	ISP Certification Subcommittee	William.L.Uttenweiler@aero.org
Dianne Walton	The Annotated NISPOM (TAN) Committee	dianne.walton@ngc.com

Volunteer List
(ISP, EPP, TAN)

Name	Name	Name
Barbara Bellagamba	Patrick Dale	Conrad C. Hertzog Jr.
Dotti Bitner	John Dean	Jim Hickok
Steven A. Blais	Les Dishman	Leon M. Hoffsette
Tom Broka	Kathy Dolan	Debra Holtzclaw
Diane Burke	Lisa M. Doman	Elaine Jennings
Christine Burnsides	William Duvall	Russell Jones
Mike Bush	Donna Fowler	Trish Keller
Kenneth Chaney	Diane Gallatin	Curtis (Curt) Kerrick
Jim Cole	George Quinn	T. J. Knight
Chris Cottrell	Alycia Harris	Nissa Kunkel
Rae L. Crawford	Betty Haynes	Tania Leppert

Name	Name	Name
Paul Leuchte	Carla Peters-Carr	Barbara Taylor
Wayne Lund	Wynn Phillips	Mellissa L. Tencza
Roger Mackenzie	Erica Quinley	B'Linda Thompson
Frank Maguire	Dianne Raynor	Bill Uttenweiler
Hazel Martinez	Rob Rixmann	Dianne Walton
Jim Massaro	Pat Robbins	Michael V. Warren
Margaret McLemore	Laura Rodowsky	Tameka Watts
Cindy Moiani	Thomas Roukey	Richard West
Michele O'Donnell	Bohdan Stryk	Sherry Wildman
A Orzechowski	Cynthia Sabelhaus	Michael J. Woolf
Cheryl Pelton	Robin Smith	

Many other ISPs are supporting other committees

at the National and local level.

Are you volunteering?

If not, please consider getting involved.

Not only do you get CEU Awards for ISP Recertification,

it helps build a stronger program at the local and National level.

VOLUNTEER…WE NEED YOU!!

ISP Lifetime Certification

NCMS, Inc. will confer a Lifetime Certification designation upon an ISP who wishes to maintain his/her ISP certification when the individual meets the following criteria:

- Has maintained ISP certification for at least 12 consecutive years.

  - For ISPs who retire within 12 years of the start of the ISP Certification Program, this requirement will be waived.

  - For ISPs who retire fewer than 12 years after attaining their certification, but have recertified at least twice, this requirement will be waived.

- Has fully retired from all employment in the security field, including employment as a consultant and part-time employment for which some form of remuneration is accepted or given.

- Has paid the recertification fee for the current term.

- Submits an application (being developed now) for Lifetime Certification and signs the agreement to notify NCMS, Inc. should he/she return to employment in the security field.

Privileges and Responsibilities

- Will receive a new certificate that states "Lifetime ISP."

- Will continue to be able to use the ISP certification letters after his/her name, but must add "(retired)" at the end of the ISP; e.g., John Doe, ISP (retired).

- Will continue to be subject to the ISP Code of Ethics.

- Will not be required to earn recertification credits or apply and pay for recertification.

- Must immediately notify NCMS, Inc. should he/she return to part- or full-time employment in the security field. Such a return will negate the lifetime certification designation.

- **The level of effort for recertification should be practical to obtain with or without company budgets**

- **One point [old @ six points] ≠ one CEU [new @ 60 CEUs]**

- **Requires more detailed record keeping**

- **Quantifying recertification efforts**

- **You can achieve recertification without training budgets**

- **There is always much work to do and we can use your help!**

- **Please volunteer!!**

Exceed Accreditation Standards for ISP Recertification

Questions ????