July 2017 – June 2018
ISP® Certification Program Review

Dianne Raynor, ISP®; ISP® Program Chair

Carla Peters-Carr, ISP®; ISP® Program Vice-Chair

Agenda

- Committee Organization
- ISP® Code of Ethics
- Policy Changes
- Program Enhancements
- Accomplishments
- Sub-Committee Reports
- Looking Forward
- Volunteer Recruitment

ISP® Program Committee

ISP® Certification Committee — 54th Board

Dianne Raynor ISP®	Dennis Ariaga, ISP®	Jennifer (Jen) Kirby
ISP® Co-Chair	ISP® Co-Chair	Program Analyst
Channel Islands Chapter	Northern California Chapter	jkirby@deloitte.com
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Dallas Fort Worth Chapter	Enchantment Chapter	Enchantment Chapter	Alamo Chapter	San Diego Chapter
Chair-Certification Sub-Committee	Chair-Recertification Sub-committee	Chair-Exam Generation Committee	Chair-CEU Subcommittee	Chair-Exam New Questions Sub Committee
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Florida Coast Chapter	Channel Islands Chapter	Valley of the Sun Chapter		Mid-South Chapter
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Northern Lights Chapter	Mid-South Chapter	Middle Tennesee Chapter		
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Focus Committees

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ISP® Insights Editor (1)
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Enchantment Chapter

Marketing Strategic Plan — New Focus Area
Pending

Sharon Tannahill
Executive Director
MMCo

> * Number represents total number of volunteers and not the total number of positions. Two volunteers serve in multible positions.

Code of Ethics

- ISP®s and ISP® candidates must always demonstrate the highest levels of professional behavior and integrity, which includes, but is not limited to these characteristics:

  - Act in an honest, forthright, and dependable manner.

  - Follow and enforce all applicable security laws, regulations, orders, rules, policies, and procedures.

  - Safeguard classified and proprietary information at all times.

  - Place national security above all other work priorities.

  - Maintain proficiency in the appropriate security fields.

  - Assist fellow security professionals who are in need.

  - Balance security needs with operational and research requirements.
  - Refrain from negative actions such as starting rumors, making slanderous statements, and embarking on character assassination.

Policy Changes

- Developed new ISP-5034 *Privacy Policy* dated 10/2017

Program Enhancements

- Developed an on-line, secure portal for exam question collaboration.

- Transitioned from manual beta tests to the Prometric test platform.
  - Automatic test results and reports for analysis
  - More secure test environment

7/2017 – 6/2018 Accomplishments

- Completed Confidentiality and Conflict of Interest (CCOIs) for the new board year.
  - ISP® Committee
  - All ISP®s
  - All beta testers

- Completed a beta test with ISP®s with five to eight years' experience using the Prometeric test platform for the first time.

- Completed a beta test for the Conforming Change 2 (CC2) new and revised questions using Prometeric test platform for the first time.

- Launched the new exam containing the CC2 material.

- Maintained 423 active ISP® recipients.

- Obtained 2017-2018 program ANSI Accreditation.

- Completed the annual program review and presented to President Arriaga.

7/2017 – 6/2018 Accomplishments (continued)

- Completed testing for 22 candidates during the 2018 seminar in Dallas, TX.

- Completed a 100% review of all test questions for content and statistical relevance.

- Maintained the roster of volunteers subject to the two-year ban between EPP and ISP® Committee participation.

- Completed a post-exam survey and received 15 responses.

- Developed an on-line, secure portal for exam question collaboration.

- Completed all seminar ISP® events and staffed the ISP® booth

- Awarded the 2018 James N. Hickok, II Industrial Security Professional (ISP®) to:
  - Dotti Bitner, ISP®
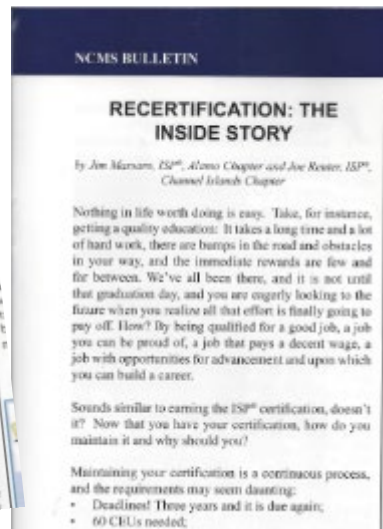 - Lisa Doman, ISP®
  - Debora Young, ISP®

7/2017 – 6/2018 Accomplishments (continued)

- Completed all seminar ISP® events and staffed the ISP® booth.
- Introduced and provided new ISP® marketing items.
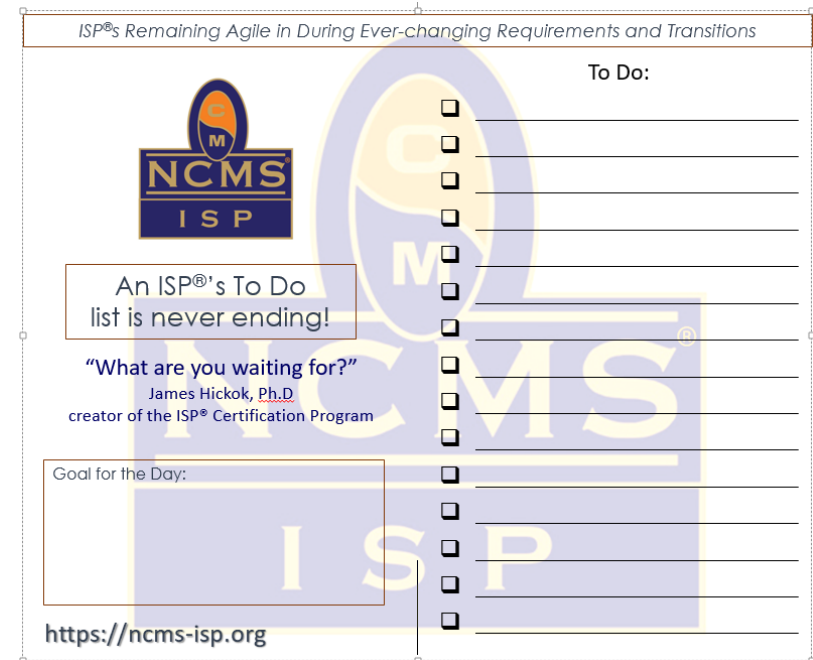
7/2017 – 6/2018 Accomplishments (continued)

- Published articles in the *Bulletin*

  - September/October 2017: *The Value of Having an ISP®* by Sally Charlesworth, ISP®

  - November/December 2017: *Recertification: the Inside Story* by Jim Massaro, ISP®

  - January/February 2018: *Navigating the ISP® Website* by Dorothy (Dotti) Bitner, ISP®

  - May/June 2018: *It's a Perfect Time to Take the New ISP® Exam . . . With a Little Inside Help!* by Jim Massaro, ISP®

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7/2017 – 6/2018 Accomplishments (continued)

Developed and published three issues of the ISP® *Insight*
August 2017 ~ December 2017 ~ February 2018

Thanks to Lisa Doman, ISP® our editor!

Certification Sub-Committee
Sheri Escobar, ISP® Chair

- Welcomed 29 new ISP® recipients.

- Presented two Brown Bag presentations on Certification.

- Reviewed and updated Certification tri-folds and documents.

- Responded to requests for information regarding certification qualifications and testing requirements.

- Reviewed resumes of applicants and potential applicants to verify qualifications.

- Exploring initiative to partner with NCMS chapters without ISP®s or an ISP® committee to support ISP® requirements.

Recertification Sub-Committee
Karen Brown, ISP® Chair

- Co-presented two Recertification and CEU WebEx sessions on March 2017 and May 2018.

- Reviewed and updated documents and tri-folds.
  - Recertification Tri-fold
  - Quick Reference Guide

- Completed 114 recertifications between July 2017 and June 2018.

Exam Generation Sub-Committee
Rhonda Peyton, ISP® Chair

- Exam Subcommittee currently conducting a full exam review, results due 17 May 2019.

- Provided reports on the too easy/too hard questions to the psychometricians; data based on statistical analysis.
  - -Reviewed questions flagged as too easy / too hard.

- Reviewed exam questions to validate correlation to current policy and question source documentation.

- Produced an exam questions status spreadsheet to track the use of questions on exam forms C and D in February 2018

- Generated an updated exam master for the core and elective questions in March 2018.

- Reviewed and updated ISP Exam Maintenance Policy, May 2018

- Submitted ISP Exam Subcommittee Article, May 2018

- Generated/review results for two beta tests in 2017

CEU* Sub-Committee
Jim Massaro, ISP® Chair

- Reviewed approximately 400 training agendas and programs from Chapters, other security agencies, formal training agencies, and individuals for CEU award determination.
    - 10% return for more information or documentation!
- Co-presented two WebEx sessions for Recertification and CEUs.
- Assisted chapter chairs with describing the process and criteria of self-assigning up to two CEUs for chapter meetings.
- Determined CEUs for the WebEx Brown Bag training sessions.
- Assisted individuals with locating ISP® Examination proctors.
- Responded to numerous phone requests for CEU determinations.

Our mission is to attain the maximum CEUs per training session within the appropriate accreditation requirements.

New Questions Sub Committee
Christine Burnsides, ISP® Chair

- Added a cyber/Risk Management Framework (RMF) Subject Matter Expert (SME) to the sub-committee.

- Assisted with new questions resulting from government policy changes.

Looking Forward

- Transition to the Prometric Exam Centers.
- Retire the proctor program.
- Retire the five electives.
- Continue publishing the *Insights.*
- Continue activities, reports, and assessments to assure a successful new five-year ANSI Accreditation!
- Develop a strategic plan for growing the program to include surveys.
- Increase presence in social media.
- Review and update the Job Skills Analysis (JSA).
- Review and replace JPAS questions with DISS questions.
- Develop questions for the new Contracts Classification System (NCCS).
- Develop questions for the new National Industrial Security System (NISS), which replaces the ISFD/e-FCL system.
- Add the ISP® Certification to the Credential Engine, a 501©(3) non-profit organization at credentialengine.org

Volunteer Recruitment

Are you volunteering?

ISP®s support national and chapter committees in a wide variety of ways. We can match your passion to a great opportunity!
You earn CEUs for your ISP® recertification and
help build a stronger program!

Volunteer: We need you!!

Committee Volunteer Opportunities:
1) Job Skill Analysis (JSA) annual review
2) Beta Testers
3) Subject Matter Experts (SMEs)
4) New Exam Questions for the National Industrial Security System (NISS), Defense Industrial Security System (DISS), and NISP Contracts Classification System (NCCS).

NOTE: Committee Lead contacts you, submit resume, and then selection

For more information . . .

For more information or to contact the current committee members, click the ISP® graphic or paste https://ncms-isp.org/ into your browser.

This concludes the
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