



INDUSTRIAL SECURITY PROFESSIONAL (ISP®) WORKSHOP

BY CONRAD HERTZOG, ISP®  
NCMS PIKES PEAK CHAPTER CHAIR

04/06/2021

# OPENING REMARKS

- **Dianne Raynor, ISP<sup>®</sup> Certification Committee Co-Chair and Member of the NCMS National Board of Directors**
- **Tanya Matthews, ISP<sup>®</sup> Certification Committee Co-Chair and Member of the NCMS National Board of Directors**

# WORKSHOP AGENDA

- **Introduction / Overview**
- **About the ISP<sup>®</sup> Program**
- **Become an ISP<sup>®</sup>**
- **ISP<sup>®</sup> Resources**
- **ISP<sup>®</sup> Exam Preparation Program (EPP)**
- **ISP<sup>®</sup> Recertification**
- **ISP<sup>®</sup> Participation Opportunities**
- **Questions**

# INTRODUCTION / OVERVIEW

- **Opening Comments:** Inspirational stories of why the ISP<sup>®</sup> Certification means so much to me
- **Purpose:** The purpose of the ISP<sup>®</sup> certification is two-fold: 1) to provide recognition of the professional training and qualifications of veterans of industrial and government security; and 2) to provide guidelines for professional training needed by new security employees.
- **History / Program Accreditation:** The Industrial Security Professional (ISP<sup>®</sup>) Certification Program was established in June 2004 and was granted accreditation by the American National Standards Institute (ANSI) and the National Accreditation Board (ANAB).
- **Current ISPs<sup>®</sup>:** 378
- **Testimonials from ISPs<sup>®</sup>:** Numerous testimonials from certified ISPs<sup>®</sup> relating their experience

# ABOUT THE ISP<sup>®</sup> PROGRAM

- **Why Consider ISP<sup>®</sup> Certification?**
- **Code of Ethics**
- **Current ISPs<sup>®</sup>**
- **Testimonials**

# WHY CONSIDER ISP<sup>®</sup> CERTIFICATION

- The ISP<sup>®</sup> program provides a high-level baseline for the knowledge required of Industrial Security Professional(s) (to include ISSOs and ISSMs) with at least five years of experience;
- It certifies that the holder of the ISP<sup>®</sup> has the requisite knowledge of the NISPOM and other related directives used by the average Industrial Security Professional on a daily basis;
- It demonstrates on the part of the ISP<sup>®</sup> a degree of professionalism and willingness to go the extra mile to develop professionally;
- It demonstrates a certain degree of confidence and willingness to take a risk (of failing the certification exam in this case);
- It implies that the ISP<sup>®</sup> has the academic and intellectual skills to not only perform as an Industrial Security Professional but also to develop further as a security professional;
- It puts a company that has ISPs<sup>®</sup> on their staff in a stronger position for contract bids and re-bids in the area of security; and
- It provides an Industrial Security Professional with an ISP<sup>®</sup> added credibility when dealing with DCSA representatives

# CODE OF ETHICS

- **ISPs<sup>®</sup> and ISP<sup>®</sup> candidates must always demonstrate the highest levels of professional and ethical behavior, with unquestionable integrity, which includes, but is not limited to, the characteristics listed below.**
  - Act in an honest, forthright, and dependable manner.
  - Follow and enforce all applicable security laws, regulations, orders, rules, policies, and procedures.
  - Safeguard classified and proprietary information at all times.
  - Place national security above all other work priorities.
  - Maintain proficiency in the appropriate security fields.
  - Assist fellow security professionals who are in need.
  - Balance security needs with operational and research requirements.
  - Refrain from negative actions such as starting rumors, making slanderous statements, and embarking on character assassination.

# CODE OF ETHICS

## ➤ DISCIPLINARY ACTIONS

- All disciplinary issues will be reviewed and investigated by the NCMS Ethics Committee. The Ethics Committee submits their findings and recommendations to the NCMS Board of Directors, who will determine what, if any, disciplinary actions are appropriate.

## ➤ REASONS FOR DISCIPLINARY ACTIONS

- The reasons for disciplinary actions include, but are not restricted to, the following actions:
  - ❖ Conviction on felony charges.
  - ❖ Failure to abide by the ISP<sup>®</sup> Code of Ethics.
  - ❖ Making false official statements or claims.



# BECOME AN ISP®

- **ISP® Application Process**
- **Testing Process**

# ISP<sup>®</sup> APPLICATION PROCESS

## ➤ ISP<sup>®</sup> Certification Exam Process

- ISP<sup>®</sup> Exam Application
  - ❖ \$275.00 Application Fee
  - ❖ \$140.00 Retest Application Fee
  - ❖ Work Experience: Minimum of five (5) years experience in industrial security
    - NOTE: Can be Part-Time if security-related duties are >than 10% of your time
  - ❖ Letter of Recommendation from Supervisor
  - ❖ Resume showing Experience and Education
  - ❖ CCOI Agreement for ISP<sup>®</sup> Candidates
  - ❖ Select a method for taking the ISP<sup>®</sup> Exam
    - Prometric Test Center
    - Hard Copy Test (Pre-approval required to comply with ADA policies)
    - NCMS Annual Seminar Exam
  - ❖ Requested Test Date
- ISP<sup>®</sup> Exam
  - ❖ Consist of 110 questions
  - ❖ Two-hour time limit
  - ❖ Minimum passing score is 75%
  - ❖ Minimum wait time before allowed to retake the ISP<sup>®</sup> Exam is 6 months (if passing score is not achieved)
- Administration of the ISP<sup>®</sup> Exam
  - ❖ Prometric Test Center

# TESTING PROCESS

## ➤ Test Center Locations

- Check first to find a test center that is most convenient for you.
- Enter the country and state in which you wish to take the test and click "next."
- Click on "Locate a Test Center."
- Choose the test version you plan to take, then click "next."
- Enter your preferred address, city/state or zip code where you would like to take the test.
- You will be shown all available options.

# TESTING PROCESS

## ➤ Scheduling Your Test Date

- Once you are approved, you will have six months in which to schedule and take your test. This is done directly via Prometric, and instructions are included in your confirmation email from NCMS.
- Please note that once you schedule your test at a Prometric Test Center, cancellation/rescheduling fees may apply:
- If canceling or rescheduling your exam 30 days prior to your exam date, no change fee will be assessed by Prometric.
- If canceling or rescheduling your exam 5-29 days prior to your exam date, a \$50 cancellation/reschedule fee will be assessed by Prometric.
- If canceling or rescheduling your exam less than 5 days before your exam date, a \$70 cancellation/reschedule fee will be assessed by Prometric.

# TESTING PROCESS

## ➤ What to Bring to the Testing Center

- You will be required to present one valid, government-issued photo ID with a signature (e.g., driver's license, passport, national ID, military ID).
- If you are testing outside of your country of citizenship, you must present a valid passport (note: expired passports will not be accepted).
- The identification document must contain your photograph and signature.
- You are not permitted to bring any food or beverage into the testing center.
- All personal items must be locked in a locker for test security purposes, so please limit what you bring to the testing center.

# TESTING PROCESS

## ➤ References That are Available During the Test

- The test is “open book”. The following references **ONLY** will be available to you during the test via a split screen:
  - ❖ National Security Decision Directive #298, National Operations Security Program
  - ❖ Completing your Investigation in e-QIP
  - ❖ 2001 Fact Sheet by Pete Batten on the National Disclosure Policy
  - ❖ SEAD 4 - National Security Adjudicative Guidelines
  - ❖ JCAVS User's Guide
  - ❖ Marking Classified National Security Information
  - ❖ DAAPM v2.0
  - ❖ NISPOM 200602 with ISLs
  - ❖ EO 12968, Access to Classified Information
- These and other resources can be found at: [https://ncms-isp.org/ISP\\_Study\\_Resources.php](https://ncms-isp.org/ISP_Study_Resources.php)

# TESTING PROCESS

## ➤ **What Time to Arrive at the Testing Center**

- Plan to arrive 30 minutes before the scheduled appointment to allow time for check-in procedures. If you are late in arriving, you may not be allowed to test and appropriate cancellation/reschedule fees may apply.

## ➤ ***Want to check out a center in advance?*** Take a Test Drive.

## ➤ **Test Accommodation for Special Needs and Impediments**

- Candidates may request special consideration or accommodation by submitting this request in writing to the Executive Director, for review and determination by the ISP<sup>®</sup> Committee. All requests must include the specific condition(s) that requires the accommodation and a doctor's written confirmation of the condition and reason for the accommodation. Questions should be directed to the NCMS Executive Director at 610-971-4856 or sharont@mmco1.com.

## ➤ **Questions**

- For questions concerning examinations please contact the NCMS office directly at 610-971-4856 or by email at sharont@mmco1.com

# ISP<sup>®</sup> RESOURCES

- **ISP<sup>®</sup> Documentation**
- **ISP<sup>®</sup> FAQs**
- **ISP<sup>®</sup> Test Sources and Study Resources**



# ISP<sup>®</sup> PROGRAM DOCUMENTS

- **ISP<sup>®</sup> Brochure**: This document provides requirements and qualifications for the program as well as information pertaining to the exam.
- **ISP<sup>®</sup> Experience Conversion Guide**: For use by those who wish to apply to become certified.
- **ISP<sup>®</sup> Certification Program Manual**: This manual provides details on the ISP<sup>®</sup> Certification Program including benefits, philosophy, testing procedures, fees, etc.
- **ISP<sup>®</sup> Appeals & Complaints Form**: This form is to be used for any appeal of a decision made by the Certification Committee and/or any complaint related to the Certification program. For information on this process, please refer to the ISP<sup>®</sup> Certification Program Manual, Section XII.
- **ISP<sup>®</sup> Privacy Policy**: Document outlines participants' expectations of privacy and NCMS' handling of personal information.

# ISP<sup>®</sup> PROGRAM DOCUMENTS

- **ISP<sup>®</sup> Resume Template**: Resume template that can be used by candidates to document industrial security experience, etc. To be used in conjunction with application.
- **ISP<sup>®</sup> Supervisor Recommendation Letter - Sample Letter**: Template that can be used by candidate's supervisor. To be used in conjunction with application.
- **ISP<sup>®</sup> Candidate CCOI**: Confidentiality/Conflict of Interest agreement to be signed by candidate. To be used in conjunction with application.
- **ISP<sup>®</sup> Committee Participation Verification Letter**: This template can be used by an ISP<sup>®</sup> for recertification CEU purposes. Must be completed by the committee chair or chapter chair.
- **ISP<sup>®</sup> Corrective Action - Preventative Action Request Form**: To be used to submit a request for corrective/preventative measures for any aspect of the program. All requests are sent to the committee leadership for consideration.

# ISP® FAQs

## ➤ **EXAM: WHAT'S NEW?**

- The exam will no longer include two elective categories, which equates to ten questions (of the 110 total questions). In the past, candidates were asked to choose two of five elective categories when applying to take the exam. The categories were: OPSEC, COMSEC/TEMPEST, Intellectual Property, Counterintelligence, and SAP.
- Instead of these pre-selected elective categories, a new category – Special Security Information – has been developed that consists of ten questions that will replace the elective categories. The new section contains questions from the old Counterintelligence, COMSEC/TEMPEST, Intellectual Property, and OPSEC elective sections and most of the questions come from the NISPOM. However, candidates should also study the following references: DCSA Counterintelligence trifold, U.S. Government websites concerning Patents, Trademarks, Copyrights, the Privacy Act, the Economic Espionage Act, and the Freedom of Information Act, and the National Security Decision Directive #298. All of these resources are linked on the ISP® Test Sources and Study References webpage.

➤ **Certification:** General questions regarding the overall ISP® Certification process

➤ **Recertification:** General questions regarding the ISP® Recertification process

➤ **CEU Review:** General questions regarding the ISP® CEU Review process

# TEST SOURCES & STUDY RESOURCES

– Below is a list of references and sources that were used in the development of the exam or that will serve as useful resources in studying for the exam. These will be updated as necessary.

- The Annotated NISPOM including Conforming Changes #1 and #2, and current ISLs
- Industrial Security Letters
- CDSE Marking Classified Material Job Aid Booklet - **effective 4/1/21**
- CDSE FSO Curricula Brochure effective – **effective 4/1/21**
- DCSA Assessment and Authorization Process Manual (DAAPM) version 2.0 note: This is being replaced by version 2.2 (below) on the exam - **effective 4/1/21**
- DCSA Assessment and Authorization Process Manual (DAAPM) version 2.2
- DCSA DAAPM Appendix A, version 2.2
- DCSA - National Industrial Security Program FAQs
- DCSA FOCI FAQs
- DCSA Checklist for a New Facility Clearance
- DCSA - FCL Welcome Packet: A Guide for New Facilities
- DCSA FCL Orientation Handbook (dated 10/18)
- DCSA - Counterintelligence Trifolds (click on the "handouts" tab for a link to all publications)
- DCSA VROC - Processing an Applicant for a Personnel Security Clearance
- DCSA VROC - Industrial Personnel Security Clearance Process FAQs
- DCSA VROC - Maintaining Personnel Security Clearances
- DISS Fact Sheet - **effective 4/1/21**
- DISS Account Management Policy version 2.1 - **effective 4/1/21**
- DISS JVS User Manual version 2.2 (note: This document is available only within DISS)
- DISS FAQs version 1.4 - **effective 4/1/21 (for reference only)**
- DISS Overview - **effective 4/1/21**
- NISS FAQ for External Users - **effective 4/1/21**
- NISS Overview - External User Guide version 2.0 - **effective 4/1/21**
- Facility Clearance Verification Requests - Industry User Guide version 1.0 - **effective 4/1/21**
- Enterprise Mission Assurance Support Service (eMASS) Industry Operation Guide version 1.1 - **effective 4/1/21**
- Implementation of Federal Investigative Standards Tiered Investigative Chart - **effective 4/1/21**
- ISOO - SF 312 Briefing Booklet
- DCSA VROC - SF 312 Additional Guidance (dated 3/6/18)
- PERSEREC - Online Guide to Security Responsibilities
- EO 12968, Access to Classified Information
- EO 13526, Classified National Security Information
- EO 13526 ISOO Implementing Directive
- Submitting a Self-Inspection Certification - Industry User Guide (version 1.0) - **effective 4/1/21**
- The Freedom of Information Act (FOIA), Title 5 U.S.C., Section 552 (Subsection (b))
- The Privacy Act of 1974, as Amended, Title 5 U.S.C., Section 552a (Subsection (b), Condition of Disclosure)
- DMDC - JPAS Account Management Policy (Version 7.23; 6/7/19) - **Discontinued as of 4/1/21**
- JCAVS User's Guide *Note: currently unavailable on line. Contact NCMS HQ for a copy.* - **Discontinued as of 4/1/21**
- DMDC - JPAS Account Request Procedures with Link to PSSAR (Version 5.2; 10/31/17) - **Discontinued as of 4/1/21**
- DMDC - JPAS FAQs (Version 4.6, dated 6/15/17) - **Discontinued as of 4/1/21**
- OPM - Completing Your Investigation Request in e-QIP: Guide for SF86
- SEAD 4 - National Security Adjudicative Guidelines (Effective 6/8/17)
- U.S. National Disclosure Policy - 2001 Fact Sheet (by Pete Batten, ODUD for Policy Support)
- ITAR Part 120 & Part 121.1
- DoD Directive 5230.11, Disclosure of Classified Military Information to Foreign Governments and Int'l Organizations (dated 6/16/92)
- ISOO - Marking Classified National Security Information (document date: 12/10; revised: 01/18)
- ISOO Notices
- DOE Training Presentation on Classified Information (document date: June 2014)
- Economic Espionage Act
- FOIA.gov Website, FOIA FAQs
- DoS Website, FOIA and Privacy Act FAQs
- U.S. Copyright Office website, Copyright FAQs
- U.S. Patent and Trademark Office website - Trademark FAQs - General (note: scroll down the left column and click on "General")
- U.S. Patent and Trademark Office website - Basic Facts 02, Trademarks, Patents, and Copyrights Video
- About.com Human Resources Website, Non-Disclosure Agreements
- U.S. Legal.com website, Intellectual Property Law & Legal Definition
- National Security Decision Directive (NSDD) #298, National Operations Security (OPSEC) Program
- On-line courses from the Center for Development of Security Excellence (CDSE), Linthicum, MD. Information for all of these can be found on the DCSA web site and you can enroll in them using CDSE's on-line training portal at <https://www.cdse.edu/index.html>. For a complete list, go to the DCSA Website <https://www.cdse.edu/index.html>

# ISP<sup>®</sup> EXAM PREPARATION PROGRAM (EPP)

➤ **Welcome to the EPP**

➤ **ISP<sup>®</sup> EPP FAQs**

# WELCOME TO THE EPP

## ➤ **REGISTRATION FOR ROUND 31 (INCLUSIVE DATES YET TO BE DETERMINED)**

- NCMS created the Exam Preparation Program (EPP) in 2005 after seeing a need for a structured program for candidates planning on taking the ISP<sup>®</sup> exam. The program has come a long way from its beginnings over a decade ago, but the goal has not changed. That goal is to aid security professionals with successfully obtaining their ISP<sup>®</sup> certification.
- The EPP is a structured self-study course that assists exam candidates with reviewing the National Industrial Security Program Operation Manual (NISPOM), Industrial Security policies and regulations, and general test taking tips. It is a comprehensive review of information candidates should already know as a security professional.
- The EPP does not “teach” candidates the NISPOM. In order to qualify to take the ISP<sup>®</sup> exam, a minimum of five years cumulative experience in Industrial Security is required. Each exam candidate should already be familiar with the NISPOM.

# ISP<sup>®</sup> EXAM PREP PROGRAM FAQs

## What is the schedule for the EPP Rounds?

There are two Rounds each year, consisting of 15 calls each. The first Round begins in January and the second Round begins in July.

## DISCLAIMER:

*The ISP<sup>®</sup> Exam Preparation Program (EPP) is the only preparation program for the ISP<sup>®</sup> Certification that is developed and sanctioned by NCMS. While NCMS endeavors to ensure that the NCMS-provided EPP materials are current and accurate, NCMS is unable to guarantee the accuracy or currency of all program content. Use and review of the NCMS EPP materials does not imply or guarantee a successful outcome or result on the ISP<sup>®</sup> examination. NCMS does not review nor does it endorse ISP<sup>®</sup> certification examination preparation materials developed and/or advertised by any third party.*

## What are the days and times for the calls?

There are two identical calls each week. There is one call on Tuesday and one call on Thursday. Candidates can attend one or both calls each week. Call times are:

<b>Call In Day</b>	<b>Eastern</b>	<b>Central</b>	<b>Mountain</b>	<b>Pacific</b>
Tuesday	2:30 PM	1:30 PM	12:30 PM	11:30 AM
Thursday	3:30 PM	2:30 PM	1:30 PM	12:30 AM

# ISP<sup>®</sup> EXAM PREP PROGRAM FAQs

## **How much does the Exam Preparation Program cost?**

The cost is \$50 for NCMS members and \$100 for non-members. This fee covers the entire program, including the workbook, and is due at the time of registration.

## **How long are the calls?**

Calls last one hour or less, depending on the amount of material to be covered that week.

## **What if I miss a call?**

All Tuesday calls are recorded. The recorded calls are posted to the NCMS website approximately 10 days after the Thursday call. Access to these calls is given to candidates after registration for the Round.

## **What materials will I need for the course?**

The only requirement is the workbook, which is provided to candidates upon registration.



# ISP<sup>®</sup> EXAM PREP PROGRAM FAQs

## **Do I need to complete the EPP before I take the exam?**

No, participation in the EPP is voluntary and not a requirement for the exam. You may take the exam at any time after completing the required exam application procedures.

## **Who are the Facilitators of the EPP?**

The chair, vice chair, and facilitators of the EPP are experienced security professionals who have already obtained their ISP<sup>®</sup> certification. Each member of the team is well versed in the NISPOM and the various topics to be covered.

## **How do I register?**

Please visit the "Register for the EPP" section of this website. Registration opens one month prior to each Round and closes just before the Round begins. If you miss the registration cutoff, you will need to wait for the following Round before you can register.

# ISP<sup>®</sup> RECERTIFICATION

- **ISP<sup>®</sup> Recertification Application Process**
- **ISP<sup>®</sup> Credit Guide**
- **ISP<sup>®</sup> Recertification FAQs (84 Questions)**

# ISP<sup>®</sup> RECERTIFICATION APPLICATION

## ➤ ISP<sup>®</sup> Recertification Application Process

- \$75.00 Application Fee
- Required every three (3) years
- Submit No Earlier Than Six (6) Months Prior to Current Expiration Date
- Submit No Later Than Thirty (30) Days After Current Expiration Date
- All CEU supporting documentation must be included with payment
- All CEU Recertification Applications must be submitted via the NCMS Website



The Industrial Security Program (ISP<sup>®</sup>) Guidebook to Recertification.

#### Table of Contents

2	Top Five Reasons to Recertify
4	Recertification Checklist & Tips
6	Facts – and Ethics – of Earning CEUs
7	ISP <sup>®</sup> Recertification Credit Guide
8	Navigating the ISP <sup>®</sup> Webpage
9	ISP <sup>®</sup> Recertification – Walking Through the Application Process

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# ISP® CREDIT GUIDE

Document Number: ISP - 3014

Revision Date: October 2018

Version: 1.4

## ISP® RECERTIFICATION CREDIT GUIDE

### Requirements:

- Candidates must recertify every three years by the last day of the month in which the candidate originally became certified.
- If application, payment, and ALL supporting documentation are not submitted by 30 days past the recertification deadline, your certification will lapse.<sup>1</sup>
- Sixty (60) CEUs are required for recertification.
- All requests for credits to be used for recertification will be adjudicated by the NCMS ISP® Committee.
- Some or all of your activities may qualify for credit under more than one professional certification.
- No more than 50% of the claimed recertification credits can come from Membership and Voluntary Service activities. At least 50% of the credits must come from Educational Programs and Courses, Instruction, Speeches and Other Presentations, or Publications.
- The same activity may not be counted under more than one category. (For example, a presentation originally given orally cannot be published and counted both as a presentation and as a published article.)
- Include all Documentation to support claimed recertification. Not including the required documentation may cause your certification to lapse.

Refer to the Recertification Tips Sheet for more details selecting and assigning CEUs.

	Per Activity	Limit per term
<b>1. Membership and Voluntary Service</b>		
<b>Maximum 50% of total CEUs from Part 1 or no more than 30 CEUs</b>		
1.1 Membership in a chartered professional security organization (membership in only one organization can be counted per year)	5 (one year)	15
1.2 Volunteer service in a chartered professional security organization.		
• Service as an elected member of the Board of Directors	15	30
• Service as an elected officer for a local chapter	10	30
• Active participation as a member of a National or Chapter-level Committee	5	15
1.3 Mentoring another member [ICW NCMS mentoring program] per person. Note: relationship must be a minimum of six months and successful completion (i.e. – evaluations) must be provided. <sup>2</sup>	5	15
<b>2. Educational Programs and Courses</b>		
The topics must be relevant to the practice of industrial security, industrial security management or information security		
<b>At least 50% of total CEUs from Part 2 through Part 6 or not less than 30 CEUs</b>		
	As noted	Limit per term
2.1 Attendance at the three day NCMS National Seminar is 24 CEUs. Other chartered security organization's annual or other major conferences of three or more days will be awarded CEUs based on training hours...see 2.3. <sup>3</sup>	24	Unlimited
2.2 Successful completion of a security-related course at an accredited college or university. [Based on a three college credit hours]	15	Unlimited
2.3 Attendance at seminars, workshops, conferences, whether sponsored by the government, other security organizations, or local NCMS chapters. NOTE: Regular chapter meetings that have minimum of one speaker oriented to security education will count as one CEU per training hour. Chapter meetings without speakers do not count. Seminars (multiple topics, 8+ hours) and mini-seminars (multiple topics, 4+ hours) and workshops (single topic, 4+ hours) count as one CEU per training hour. The attendance certificates for these must state the number of training hours involved.	1 per hour	Unlimited

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2.4 Successful completion of a self or group study program and passing the exam given (e.g., CDSE). Requires a test or exam. Issuing authority determines the number of hours for the course.	1 per hour as indicated by issuing authority	Unlimited
<i>Note: Re-certification of an existing certification held cannot be counted more than once in a three-year recertification period.</i>		
2.5 Obtaining a security-related certification other than the ISP®. [such as CPP, CISSP, A+, Reid Institute, etc]	15	Unlimited
<i>Note: re-certification of an existing certification held can't be counted more than once in a three-year recertification period)</i>		
<b>3. Instruction, Speeches and Other Presentations</b> <sup>5</sup>		
The topics must be relevant to the practice of industrial security, industrial security management, and information security. Credit is given per course topic.		
	As noted	Limit per term
3.1 Teaching a security-related course at an accredited college or university <sup>6</sup>	20	Unlimited
3.2 Developing AND presenting training as an instructor, speaker, or panelist (minimum of 1 hour presentation – credits given per presentation, not the number of times it is presented. This must be a new or original presentation, not a review or a briefing on a presentation you attended.)	5 per presentation	Unlimited
3.3 Chapter or National-level study courses:		
• Planning the entire study course including multiple meetings	15 per presentation	Unlimited
• EPP Facilitator <sup>7</sup>	1 CEU per mentoring hour	Unlimited
<b>4. Publications</b>		
The topics must be relevant to the practice of industrial security, industrial security management, and information security.		
	Per Item	Limit per term
4.1 Authoring or co-authoring a book	30	30
4.2 Authoring an article published in the NCMS Bulletin (this does not include summaries of presentations given) or a recognized security journal	5	15
4.3 Authoring a book review published in a recognized security journal	5	15
<b>5. Public Service (must be security-related)</b>		
At discretion of NCMS		
<b>6. Other Accomplishments</b>		
At discretion of NCMS		

# ISP® CREDIT EXAMPLE

## VIRTUAL DAY WITH DCSA

31 March 2021 (4 CEUs as appr by jim m)

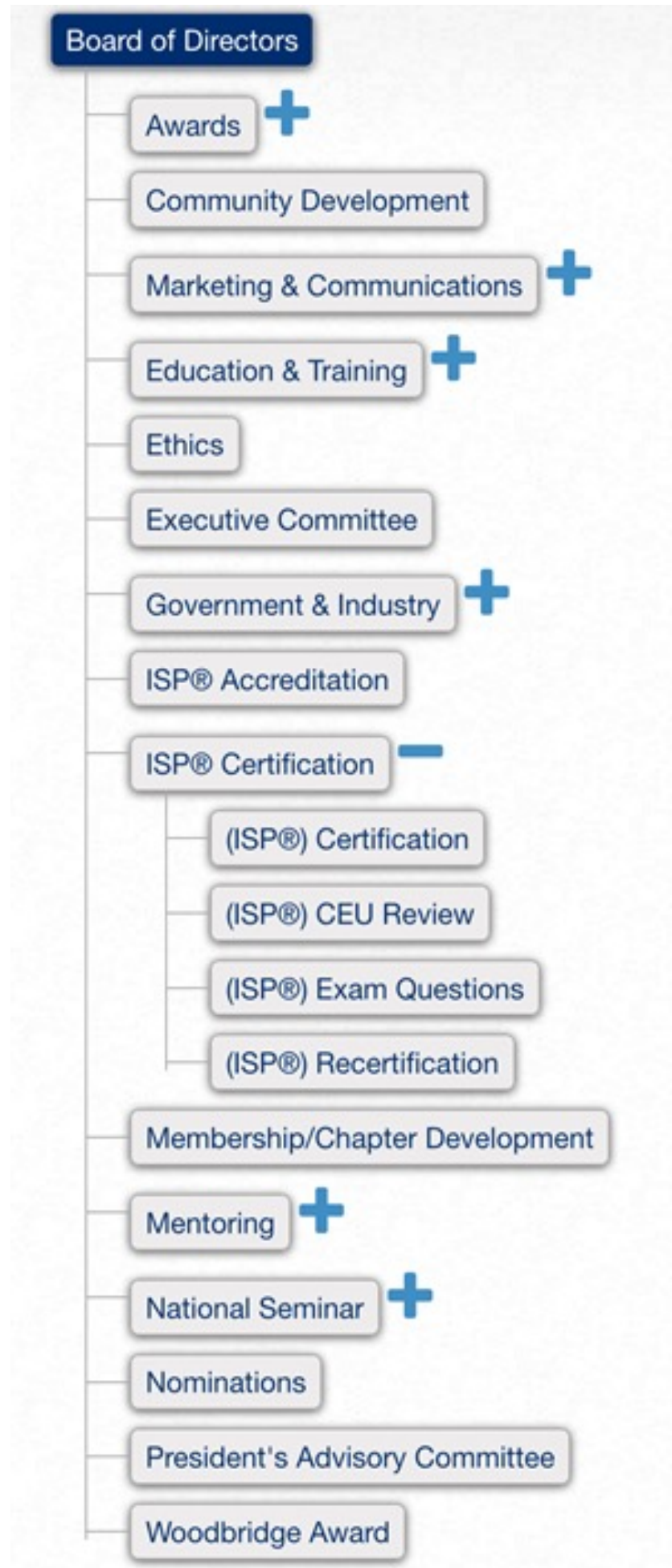
9:40 am – 10:00 am	Pre-Sign in onto Microsoft Teams (Tech coordination SISR Stacia Willis and Mr. Rich Rudd)
10:00 am-10:15 am	INTRODUCTIONS- SISR Crystal Diehl
10:15 am-10:45 am	Jared Ostertag, Field Office Chief, Colorado Springs Field Office David Bauer, Western Region Director, DCSA, CTP Operational Updates
10:45 am- 11:30 am	DSCA Brief: Background Investigations Update, Angela Gonzalez and Jeff Smith Assistant Regional Directors(BI) (Q&A for Industry Questions after briefing)(1 CEU)
11:30 am-12:30 pm	DSCA VROC: Industry Overview/Continuous Monitoring TBA: Michael Ray/Kimberly Bemah (Q&A for Industry Questions after briefing)(1 CEU)
12:30 pm-1:30 pm	DCSA:Counterintelligence Briefing- CISA's Shawn Warnock/Jeff King (Q&A for Industry Questions after briefing) (1 CEU)
1:30 pm- 2:00 pm	DCSA Website updates- SISR Larry Harrison (Q&A for Industry Questions)
2:00 pm-2:30 pm	RMF/NISP Authorization Office Updates Stacey Omo, Authorizing Official, Western Region
2:30 pm-3:00 pm	DCSA Colorado Springs Field Office Panel (ISSP's Bill Feller & Skip Frankford; SISR's Larry Miller, Tanya Norton & Crystal Diehl SISR Lissa Kimball (NAESOC Questions) Panel Response for Industry Questions (1 CEU)
3:00pm	Q&A / Closing Remarks- SISR Crystal Diehl



# ISP<sup>®</sup> PARTICIPATION OPPORTUNITIES

- **NCMS National ISP<sup>®</sup> Committee**
- **NCMS National ISP<sup>®</sup> Subcommittees**
- **NCMS ISP<sup>®</sup> Insights Newsletter**
- **NCMS National Mentoring Program**
- **NCMS National & Chapter ISP<sup>®</sup> Mentor**
- **NCMS Chapter ISP<sup>®</sup> Committee**
- **NCMS National Board Member**
- **NCMS ISP<sup>®</sup> Special Projects**

# ALL NCMS NATIONAL COMMITTEES



# NATIONAL ISP® COMMITTEES





# NEW: ISP® LIFETIME CERTIFICATION

- The American National Standards Institute (ANSI) has approved modifications to our ANSI Accredited Certificate #0860 (ISO/IEC 17024 Personnel Certification Program) to allow NCMS to begin assigning an ISP® Life Certified (Retired) designation in 2021 to qualified individuals who request it.
- The NCMS Board of Directors decided to make this change for three reasons:
  - First, as a benefit to NCMS membership by expanding the professional recognition spectrum of the ISP® and making it comparable in scope to other security association certifications (i.e., ASIS International's CPP designation);
  - Second, to provide the means for ISP® recipients to retain their designation following their retirement; and
  - Third, this designation was adopted because it provides a clear path for renewing their certification should a retiree decide to return to the security field.
- In order to be eligible to request this designation, an individual must meet all of the following criteria:
  - Have an ISP® certification in good standing (i.e., not lapsed or expired);
  - Have maintained certification for 12 consecutive years preceding the date of their application (i.e., successfully recertified by NCMS four consecutive times); and
  - Have retired (defined as complete cessation from any security-related employment or practice or representation of any such employment or practice) and have no legal, financial, or business interest with any form of security-related employment or practice.
- The one-time application fee will be \$75 for NCMS Members and \$125 for non-members!

# NEW: ISP<sup>®</sup> CERTIFICATION COMMUNITY

- A new space where ISPs<sup>®</sup> can discuss, share, confer, and have meaningful interactions with each other.
- Safe collaboration site because it is sanctioned by NCMS and resides within the secure NCMS website.
- This new community site works the same as all the other NCMS Communities.
- Non-member ISPs<sup>®</sup> cannot participate in this Community because it is behind the NCMS firewall.

# You CAN Do It!!!





# THANK YOU!

Does anyone have any questions?

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