

2021 – 2022 ISP® PROGRAM REVIEW

Liz Fant, ISP[®] Certification Committee Co-Chair

Edith Mate, ISP[®] Certification Committee Co-Chair









ISP[®] PROGRAM COMMITTEE

VISION: MAINTAIN AN EFFECTIVE AND VALUED PROFESSIONAL **CERTIFICATION PROGRAM.**

PURPOSE: (ISP[®] CERTIFICATION PROGRAM MANUAL) **PROVIDE RECOGNITION OF THE**

PROFESSIONAL TRAINING AND QUALIFICATIONS OF EXPERIENCED PRACTITIONERS OF INDUSTRIAL AND GOVERNMENT SECURITY.

2. **PROVIDE GUIDELINES FOR MAINTAINING UP-TO-DATE KNOWLEDGE WITHIN THE PROFESSION.**



Wright Flyer Chapter

ISP[®]s and ISP[®] candidates must always demonstrate the highest levels of professional behavior and integrity, which includes, but is not limited to these characteristics:

- Act in an honest, forthright, and dependable manner.
- Follow and enforce all applicable security laws, regulations, orders, rules, policies, and procedures.
- Safeguard classified and proprietary information at all times.
- Place national security above all other work priorities.
- Maintain proficiency in the appropriate security fields.
- Assist fellow security professionals who are in need.
- Balance security needs with operational and research requirements.
- Refrain from negative actions such as starting rumors, making slanderous statements, and embarking on character assassination.

ISP®2021-2022 Program Review

CODE OF ETHICS



POLICY CHANGE





CEU Award Modification

Changed minimum attendance time for one (1) CEU award from 50-minutes to 45-minutes Implemented .5 CEU award for qualifying training that is 30 minutes in length



Program Enhancements

Streamlined the **Oversight Committee**

Combined four subcommittees into three. Combining the Certification & Recertification subcommittees into one provides a more efficient structure.



Job Analysis Survey

Executed the five-year Job Analysis Survey. Developed and published Job Analysis Report that will be an integral part of the exam baseline.

Updated ISP® History In Work

After several years of being placed on hold, the ISP[®] History update was initiated and will be released during 59th BoD year.





- Maintained 361 active ISP[®]s.
- Obtained 2021-2022 program ANAB Accreditation.
- Completed Confidentiality and Conflict of Interest (CCOIs) for the 58th board year (ISP[®] Committee and all beta testers).
- Completed the annual program review and presented to President Lynn Burns, ISP[®].
- \succ Completed a 100% review of all test questions for content validity.
- > Conducted a beta test of questions revised for content changes due to policy changes and statistical problems (i.e., too easy, too difficult, not correlating to overall performance).
- > Maintained the restricted roster of volunteers subject to the two-year restriction. between the EPP, beta testers, and ISP[®] Exam Questions Subcommittee participation.
- Completed the 2021 exam candidate survey and analyzed responses for program effectiveness and enhancements.
- \succ Continued to use the ISP[®] Certification Community for on-line collaboration, resources, and announcing newly awarded certification recipients.

6/2021 - 6/2022 ACCOMPLISHMENTS



Combined the Certification and Recertification Subcommittees into one Certification Subcommittee for streamlined operations.

- > Implemented a monthly ISP[®] Listing that is distributed to chapter chair leadership.
- \succ Presented the ISP[®] workshop at 58th Seminar in Minneapolis. Presented NCMSLive WebEx events for Recertification and CEU training. Developed an Exam Testing Taking Tips presentation for delivery in 59th BoD
- year.
- > Continued activities, reports, and assessments to assure a successful ANAB Accreditation.
- > Distributed a condensed the five-year Job Analysis (JA) survey, performed analyses, and formal report used to baseline 1 Sep 2022 exam.
- Implemented ISP[®] Lifetime Designation. Note: the designation was discontinued by 58th BoD.

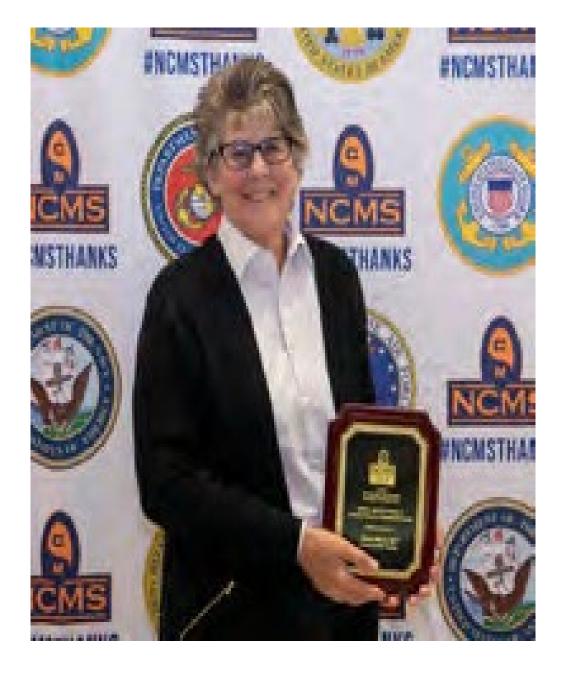
Published Insights Newsletters: Oct 2021 & Mar 2022.

6/2021 - 6/2022 ACCOMPLISHMENTS CONTINUED

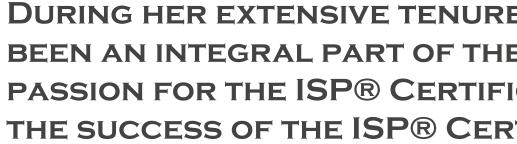
- ISP®2021-2022 Program Review



2022 JAMES N. HICKOK INDUSTRIAL SECURITY PROFESSIONAL[®] (ISP[®]) AWARD RECIPIENT



DIANNE RAYNOR, ISP® ISP[®] #14



DIANNE HAS DONE IT ALL AND IS VERY DESERVING OF THIS VERY SPECIAL AWARD!

- PIONEER,

- 2015 TO JUN 2021.

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DURING HER EXTENSIVE TENURE SUPPORTING THE ISP® COMMITTEE, DIANNE RAYNOR, ISP® HAS BEEN AN INTEGRAL PART OF THE ISP® CERTIFICATION PROGRAM. THROUGH HER LEADERSHIP AND PASSION FOR THE ISP® CERTIFICATION PROGRAM, SHE HAS BEEN A KEY CONTRIBUTOR IN ENSURING THE SUCCESS OF THE ISP® CERTIFICATION PROGRAM AND ITS ACCREDITATION!

> SHE WAS INVOLVED WITH THE DEVELOPMENT AND IMPLEMENTATION OF THE ISP® CERTIFICATION WHILE SERVING ON THE BOD. HER ISP® NUMBER IS FOURTEEN (14), MAKING HER AN ISP®

> SHE SERVED AS THE ISP® RECERTIFICATION SUBCOMMITTEE CHAIR FOR SEVERAL YEARS. A KEY ACTION ACCOMPLISHED DURING HER TENURE WAS WORKING THE TRANSFER FROM RECERTIFICATION "UNITS" TO THE CURRENT CONTINUING EDUCATION UNITS (CEUS).

> DIANNE SERVED AS THE ISP® CERTIFICATION PROGRAM VICE CHAIR (JUN 2014 - JUN 2015).

> DIANNE SERVED AS THE ISP® CERTIFICATION PROGRAM CHAIR AND THEN CO-CHAIR FROM JUNE

> UPON HER DEPARTURE FROM THE NCMS BOD, SHE SERVED AS AN ADVISOR TO THE ISP® CO-CHAIRS FROM JUN 2021 TO DEC 2021. IN JAN 2022, DIANNE TRANSFERRED TO THE **ACCREDITATION COMMITTEE WHERE SHE CURRENTLY SERVES.**

CONGRATULATIONS DIANNE!



PROGRAM ACCREDITATION



- Completed a thorough review of over 60 ISP[®] Program documents for ANAB Year 4 Internal Audit & ANAB Surveillance. \succ Completed a thorough review of the ISP[®] Website for accuracy. Provided the Accreditation Committee with all ANAB required documentation.

- Supported pre-assessment actions and attended one-day virtual ANAB audit (Aug 2021).
- Committee Members:
 - Tanya Matthews, ISP[®], Accreditation Chair
 - Debbie Young, ISP[®], Vice Chair
 - Nicole Malbone, ISP®
 - Dianne Raynor, ISP®



ISP®2021-2022 Program Review



10



SUBCOMMITTEE UPDATES



CERTIFICATION SUBCOMMITTEE ACCOMPLISHMENTS

- Continued marketing the ISP[®] Program.
- Presented Why Become an ISP[®] at 58th National Training Seminar. Presented Recertification and CEU via NCMSLive.
- \succ Answered questions from exam candidates regarding the program.
- \succ Answered questions from ISP[®] s regarding recertification.
- > Created a slick sheet pertaining to ISP[®] Program.
- > Supported the Annual ISP[®] Internal Audit that supports ANAB's Accreditation Surveillance Audit.
- Briefed NCMS Chapter Chairs on Recertification and CEU credit.
- Updated CEU FAQs and website updates.







EXAM QUESTIONS SUBCOMMITTEE ACCOMPLISHMENTS

- > Reviewed all questions on the existing exam master (dated Jan 2021 and based on the NISPOM).
- NISPOM.
- > Prepared and analyzed the results of the 12/21 1/22 beta test to determine which question revisions could be used on the new exam.
- > Conducted a review of the Job Analysis Survey results and developed a report to present the findings (previously done by psychometrician consultants).
- (previously done by psychometrician consultants).
- consultants with some input from the subcommittee).
- when the government cancelled the old ISLs on which these questions were based.
- > Reviewed and updated the ISP[®] Exam Maintenance Policy document.
- out.



> Updated questions as necessary resulting in revised question content, updated reference citations, and new questions to comply with the CFR

> Reviewed the Prometric Analysis Report for 2021 Test Results and revised questions that tested either too easy, too hard, or as not correlating well.

> Determined the number of questions from each exam topic which would appear on the new exam based on the findings of the Job Analysis Survey

> Determined the specific questions from each exam topic which would appear on the new exam forms G and H (previously done by psychometrician)

> Prepared and analyzed the results of the 2022-01 emergency "mini" beta test with 5 questions that had to be significantly revised or totally rewritten

> Developed the ISP[®] Exam Question Acronym listing to ensure candidates are aware of the acronyms used in the exam which will no longer be spelled

> Developed the ISP[®] Exam Test Sources and Study References online listing for the new Sep 2022 exam and updated the listing for the current exam. > Produced requisite documentation for beta testing events, Exam Prometric Update Master, Job Analyses reports, and the Prometric Analysis Report.





CEU SUBCOMMITTEE ÁCCOMPLISHMENTS

- Provided continuous responses and assistance to CEU inquiries from both ISP[®] and non-ISP[®] individuals.
- Presented the ISP[®] Recertification and CEU Presentation via NCMSLive.
- > Bulletin article published, CEU 101.
- > Revision and republishing of the *Ethics of CEU Attainment*.
- Stripped NCMS Chapter Chairs on CEU and Recertification credit.
- > Updated CEU FAQs and website updates.



EU Attainment. Recertification credit.



- Release the new exam 1 Sep 2022.
- Continue marketing the ISP[®] Lifetime Designation. (Note: The ISP[®] Lifetime Designation was discontinued during 59th BoD and no longer applicable.)
- Continue marketing to increase the number of ISP[®] recipients.
- > Prepare for the 20th Anniversary of ISP[®] Certification in 2024.



LOOKING FORWARD



Are you volunteering?

ISP[®]s support national and chapter committees in a wide variety of ways. We can match your passion to a great opportunity! You earn CEUs for your ISP® recertification and help build a stronger program!

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VOLUNTEERS

Make A Difference













FOR MORE

For more information or to contact the current committee members, click the ISP® graphic or paste https://ncms-isp.org/ into your browser.







THIS CONCLUDES THE JULY 2021 – JUNE 2022 ISP® CERTIFICATION PROGRAM REVIEW

> https://ncms-isp.org/ info@classmgmt.com 1 610-971-4850 classmgmt.com



