

Part VI. Other Accomplishments:
Accomplishments must be security-related.
Approval is at the discretion of the ISP® Committee.

Service Description: <input type="text" value="Member of FBI Advisory Panel to Industry"/> CEUs: <input type="text" value="1"/>

Remember to upload your supporting documentation.

ATTACH OTHER ACCOMPLISHMENTS DOCUMENTATION
<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload"/>

You must indicate if you have ever been arrested for a felony or had a security eligibility denied, suspended, revoked, or terminated for cause. If you indicate “Yes”, you must provide an explanation.

Been arrested for a felony? <input checked="" type="radio"/> No <input type="radio"/> Yes (explain)
<input type="text"/>
Had a security eligibility denied, suspended, revoked, or terminated for cause? <input checked="" type="radio"/> No <input type="radio"/> Yes (explain)
<input type="text"/>

Remember to upload your supporting documentation.

ATTACH FELONY & SECURITY ELIGIBILITY DOCUMENTATION
<input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Upload"/>

You must recertify every three years

At least 60 CEUs are required

Some or all of your activities may qualify for credit

For additional information on submitting a successful application please follow the ISP® Recertification Tips located on the NCMS Website.

http://www.ncms-isp.org/documents/isp_recertification_tips.pdf



Questions About Recertification?

Please contact the Recertification Subcommittee Chair or refer to the Recertification Guide at:

http://www.ncms-isp.org/documents/Recertification_brochure.pdf

**ISP®
Recertification**



QUICK REFERENCE GUIDE

***To Submit Your Recertification
Application Successfully***

To start enter http://www.ncms-isp.org/Recertification_App.php in your browser window or sign onto the Members Only page with your email/password from your NCMS profile.

Note: Non-members will be asked to contact the NCMS National Office @610-971-4850 to create/verify a user name/password for this application.

Review or enter your personal information into the **Applicant Information** template.

First Name:	John
Middle Initial:	A
Last Name:	Doe
Company Name:	Raytheon
Address 1:	2345 Waltham Drive
Address 2:	
City:	Boston
State:	Massachusetts
Zip:	234567
Email:	john.doe@hotmail.com
Phone:	800-234-5678
Fax:	
Date Recertification Due:	01/01/2016
Total Recertification Continuing Education Units (CEUs) Claimed:	90

Each Section, or part, has three sources/items that you can provide. If additional items are needed click on the “Add More” button at the bottom of each section/part.

Clicking the “Save” button at the bottom of the application will save your record and information supplied to date. It gives you the ability to log back in later and change/add information as necessary.

Only click the “Submit” button when your application and all materials are complete and you are ready to send to NCMS Headquarters.

Part I. Membership and Voluntary Service:

A maximum of 50% of your total CEUs can be entered in this section or no more than 30 CEUs.

Name of Organization and position held (if applicable)	NCMS Mid South	Years	5
Location	Huntsville, AL	CEUs	1
Description	Served as an elected officer (Vice Chair) for the Local NCMS Chapter (Mid South).		

Remember to upload your supporting documentation.

ATTACH EDUCATIONAL PROGRAMS & COURSES DOCUMENTATION

Part II. Educational Programs & Courses: At least 50% of your CEUs must be claimed in Parts II – VI or not less than 30 CEUs.

Sponsor:	ASIS		
Program Title:	CISSP	CEUs:	15
Location:	FortWorth, TX	Hours:	
Dates:	01/01/2015	to	01/01/2015
Description	Obtained CISSP certification.		

Remember to upload your supporting documentation.

ATTACH EDUCATIONAL PROGRAMS & COURSES DOCUMENTATION

Part III. Instructions, Speeches, & Other Presentations: Provide certification/letter of appreciation or other acknowledgements from the sponsor/host plus a copy of your presentation.

Participation Type:	Instructor		
Sponsor/Host:	NCMS Magnolia Chapter		
Program Title:	Security Clearances	CEUs:	5
Location:	Jackson, MS	Hours:	1
Dates:	01/01/2015	to	01/01/2015
Description	Developed and presented training to the local NCMS Magnolia chapter on revalidation of security clearances		

Remember to upload your supporting documentation.

ATTACH INSTRUCTION, SPEECHES, & OTHER PRESENTATIONS DOCUMENTATION

Part IV. Publications: Provide Documentation for publications, including those appearing in the *NCMS Bulletin*.

Contribution Title:	Co-Author				
Publication Name:	Today's Security Professional				
Dates:	01/01/2015	to	03/01/2015	CEUs:	30
Description	Co-authored a book describing the requirements of Security Professional in the 21st Century.				

Remember to upload your supporting documentation.

ATTACH PUBLICATIONS DOCUMENTATION

Part V. Public Service: Service must be security-related. Approval in this section is at the discretion of the ISP® Committee.

Service Description:	Community Safety/Security Fair Coordinator	CEUs:	1
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Remember to upload your supporting documentation.

ATTACH PUBLIC SERVICE DOCUMENTATION